

ADMISSION: CA' FOSCARI – HARVARD SUMMER SCHOOL, 2025

Acceptance procedure and conditions of enrolment

1. Deadline for enrolment

In accordance with the Call for applications, students must accept their place on the programme by Thursday April 17th through the online form (on the website).

2. Acceptance for enrolment

Enrolment **will not be complete** unless all documentation has been received. The acceptance procedure for enrolment involves 3 steps:

1. Acceptance form online (including class confirmation): [link](#).
2. Payment of the fees (students with a fee waiver are exempted from this point)
3. Enrolment at Harvard Summer School

2.1 Class confirmation: students accepting their place on the program accept their classes. As there is a maximum number of students per class, and as there are time-table overlaps, many students will not have received their first two classes of choice. In the acceptance form you can request a class change if places are available.

2.3 Pay online (PagoPA): Selected students will receive an email with instructions on how to pay. All students pay 240 euro for each course (which means 480 euro in total for two courses). Only students who have received the fee waiver are exempted from the payment. Instructions on how to pay online will be sent via email to each candidate.

2.4 Harvard Summer School enrolment form: this form (which can be found on the summer school's website www.unive.it/cafoscar-harvard under the Applications section) needs to be filled out in order to access the Harvard Online Services (course information, final grades, archives online and so on) and sent via email to cafoscar-harvard@unive.it.

3. Harvard Summer School enrolment form

PLEASE FILL THIS OUT ELECTRONICALLY. If you do not have the possibility to fill this form out electronically, **PLEASE PRINT AND FILL IT OUT CLEARLY** or you risk not being enrolled successfully at HSS. After having filled it out, scan it again and send it to us via email to cafoscar-harvard@unive.it.

4. Programme withdrawal

Students can officially withdraw from the programme at any point prior to final exams. As stated in the Call for applications, fees will not be reimbursed, and fee waivers are conditional to students enrolling and completing two courses. Any student who has received a fee waiver and who withdraws from one or both courses, will be required to repay the fee waiver within 14 days of withdrawal.

5. Waitlisted students

In accordance with the Call for applications, waitlisted students will be contacted following conclusion of the acceptance procedure, should places become available.

6. Credit recognition

As per article 2.15 of the Call for Applications, students **must be able to recognize the courses in their study plan** in order to commence the programme. All courses can be recognized as extra-credit (sovrannumero) exams in the students' study record. Should the students wish to recognize the courses as free-choice exams (esami a scelta libera) they must email cafoscar-harvard@unive.it by April 17th, 2025, 1pm and a form will be provided in order to proceed with the request.

Courses will be registered in each student's study record as extra-credit exams unless the student has officially requested to recognise them as free-choice exams, and **had this request approved**.

Once the final grades have been registered in the students' study records, each student will need to add the course to his or her study plan ("piano di studi") at the next available opportunity. Students who are graduating in the 2025 autumn session will need to contact their Campus for further indications.

NB: course grades **cannot** be refused