



Ca' Foscari University of Venice
Department of Molecular Sciences and Nanosystems

Internship and Final Examination Regulation
Bachelor's Degree Programme in Sustainable Chemistry and Technologies
Class L-27 - Chemical Sciences and Technologies

Article 1

To be eligible for graduation, students must have obtained the following CFUs: 5 CFUs for the internship, 1 CFU for the *Health and Safety for Teaching and Research* course, and 3 CFUs for the final examination.

Article 2

Two types of internships are available:

- External internship (*Tirocinio esterno*). External internships take place at an institution, research laboratory, or company that is not affiliated with the University. Before starting an external internship, there must be a prior agreement between the external party and the University. The guidelines for external internships comply with current legislation and the general University regulation, which are available at the dedicated pages of the website.
- On-Campus Training Activity (Attività Formativa in Campus - AFC). On-Campus training activities take place in the laboratories of Ca' Foscari University of Venice. The content, timing, and methods of the activity need to be discussed and agreed upon with the assigned University tutor. The University tutor is the main responsible for overseeing the completion of the activity.

Based on the application for an internship submitted and formulated on the correspondent form, the Teaching Committee of the Bachelor's Degree Programme in Sustainable Chemistry and Technologies approves the internship project and assigns the graduating student to a supervisor who must be a member of the University's teaching and research staff or a contract lecturer.

Please refer to the University regulation regarding the necessary fulfilments for external internships.

Students who are conducting their thesis abroad as part of the University's exchange projects must send regular progress reports to their supervisor. A minimum of 134CFUs must be obtained to be eligible for internship activities.

Article 3

Supervisors are responsible for guiding and coordinating the student's work and for promoting compliance with all the fulfilments of these Regulations, except where otherwise provided.

To access the internship, it is necessary to fill in the correspondent form and submit it to the Scientific Campus Services Secretariat. The thesis period officially begins on the starting date of the internship, which must be indicated in the application.

Article 4

The internship involves conducting experimental activities on a specific topic, which is agreed upon between the student and the supervisor and approved by the Teaching Committee.

In order to get the 9 CFUs relating to internship activities and preparation for the final examination, the period of experimental activity must not exceed three months.

To complete the internship, students must attend the *Information Literacy - Basic level* course delivered by the Science and Technology Library (*Biblioteca di Area Scientifica - BAS*).

Article 5

The Teaching Committee appoints a co-examiner chosen among the members of the teaching and research staff to every graduating student.

The co-examiner shall critically assess the student's work and agree on a grade together with the supervisor.

Article 6

To take the final examination, students must have obtained all the CFUs envisaged in the programme's teaching outline (177 CFUs), except those allocated for the final examination itself (3 CFUs).

Article 7

The final examination consists of discussing the thesis prepared during the internship, presented in the form of a written paper developed under the guidance of the supervisor.

If a graduating student with a five-year degree has earned at least 180 CFUs (required to obtain a degree in Sustainable Chemistry and Technologies), they may not be required to complete an internship. In this case, the final examination will be the discussion of a written paper on a topic agreed upon with the supervisor and subject to the approval of the Teaching Committee.

Article 8

The final examination assessment will take into consideration the student's entire academic career.

The final examination must be taken before the deadline set by the University for each graduation session.

The thesis must be submitted to the co-examiner by the deadline set by the University for each graduation session.

Article 9

After hearing the co-examiner, the supervisor can award the thesis from 0 to 6 points and may award bonus points according to University regulations.

The supervisor must submit the request for honours in writing to the co-examiner.

A necessary condition for applying to honours is that the sum of the candidate's weighted average of the exam grades, the additional bonus points and the final examination points is higher than 110.

Article 10

The proclamation and awarding of Diplomas will take place on the graduation day, scheduled for each graduation session, following University procedures.

For anything not provided for in this Regulation, please refer to Article 29 of the University Teaching Regulations.

This Regulation is approved by the Board of the Department of Molecular Sciences and Nanosystems during the meeting held on 19/09/2024.

This Regulation shall come into effect for students enrolled to the Bachelor's Degree Programme in Sustainable Chemistry and Technologies from the academic year 2023/2024, ordination M.D. 270/04.

This Regulation also extended to all students enrolled to the Bachelor's Degree Programme in Sustainable Chemistry and Technologies until the academic year 2022/2023.