

Issued with Rector's Decree no. 122 of 28/12/1998; last amended with Rector's Decree no. 1139/2020 of 19/11/2020

Research Fellowship Regulations

Art. 1 – Subject and purpose

These Regulations govern the awarding of research fellowships by the Ca' Foscari University of Venice, hereinafter referred to as the "University", pursuant to current legislation, and in particular to Articles 18, 22 and 24 of Law 240/2010 and subsequent additions and amendments.

Art. 2 - Duration and renewal of research fellowships

1. Each fellowship must last between 1 year and 3 years. The research fellowships are renewable and the minimum renewal is 12 months. Fellowships may be renewed for less than one year and, in any case, for at least six months, exclusively for completing research projects whose deadline requires a fellowship of under one year. This type of renewal must be duly justified by the board of the authorizing department.
2. The overall duration of the relationships established pursuant to Art. 22 of Law 240/2010 and subsequent additions and amendments, including any renewals, cannot in any case exceed six years, with the exception of the period in which use of the grant coincided with a PhD, within the maximum limit of the legal duration of the course. For the purposes of the duration of the aforementioned relationships, periods spent on maternity leave or leave for health reasons according to current legislation shall not be considered.
3. The calculation of the six-year limit does not have to include the years as a research fellow undertaken in accordance with the previous legislation (Article 51, paragraph 6 of Law no. 449 of 27 December 1997).
4. The overall duration of the relationships established between the same person, holder of a research fellowship and a fixed-term researcher (RTD) contract, and the University cannot exceed 12 years, even if not continuous; this limit also applies if the contracts have been stipulated with different universities. Pursuant to Law 240/2010, the limit of 12 years must include the following:
 - o The research fellowship period, pursuant to Art. 22;
 - o The fixed-term researcher period referred to in Art. 24, paragraph 3, letter a);
 - o The fixed-term researcher period referred to in Art. 24, paragraph 3, letter b).

Art. 3 - Research grant amounts

The fellowship amounts are determined in the calls for applications, in compliance with the minimum limits defined nationally and graduated according to the required profile.

Art. 4 – Awarding procedure

1. Research fellowships are awarded following a specific public selection procedure in which scholars of any nationality holding a master's degree (or equivalent) or equivalent degree obtained abroad and a professional academic resume that qualified him/her to undertake research.

2. The departments concerned may opt for the research fellowship awarding procedures defined in Articles 6 and 7 below.
3. The selection is announced by the Director of the department concerned with a call for applications to be published also on the web pages of the University, the Italian Ministry of Education and the European Union. The premise of the call must include the department resolution in which the number of fellowships was determined, the academic areas of interest for fellowships announced according to the procedures in Art.6, the programme for fellowships announced according to the procedures in Art. 7, the duration and the funding. In the event that a call is made jointly by multiple departments, the premises of the call must mention the relative department resolutions containing the elements mentioned above and identify the department that will manage the fellowship from an administrative and accounting point of view.
4. The calls may establish as compulsory requirement for admission the PhD or equivalent qualification obtained abroad or, for the sectors concerned, the medical specialisation accompanied by adequate academic publications; in the absence of this provision, the calls must establish that the aforementioned qualifications shall be preferred for the purposes of awarding the fellowships.
5. Qualifications obtained abroad shall be assessed by the Selection Board referred to in Art. 9 below, which may recognize them as equivalent for the purposes of admission, pursuant to current legislation.
6. The selection must aim to verify possession of the professional and academic requirements for taking part in the research programmes as research fellow.
7. The requirements must be met by the deadline set in the call for applications.
8. Research fellowships cannot be awarded to:
 - o permanent employees of universities, institutions and public bodies of research and experimentation, of the National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA) and the Italian Space Agency (ASI), of institutions for which the academic qualification has been recognized as equivalent to a PhD in accordance with Article 74, paragraph 4 of the Decree of the President of the Republic no 382 of 11 July 1980, within the relevant budget availability;
 - o anyone with a degree of parentage or kinship, up to and including the fourth degree, with a professor in the research department or the department issuing the call or with the Rector, General Manager or with a member of the University's Board of Directors. These persons are therefore excluded from participating in the selections.
9. The calls for applications contain detailed information on the specific functions, rights and duties of the research fellow and on the remuneration and social security contributions.
10. Research fellowships awarded by direct call are also foreseen:
 - o for those who have passed the admission tests for PhD calls, pursuant to Art. 8 para. 3 of Ministerial Decree 94/2013 and subsequent additions and amendments, only where foreseen in the PhD call for applications.
 - o for the beneficiaries of funding from high-level research programmes, pursuant to the provisions of Art. 13 of these regulations.

Art. 5 - Tutor

1. The academic responsibility for the project is entrusted by the departments making the call to one or more teachers who act as tutors, without prejudice to the provisions of the Art. 13 below.
2. The tutors associated with the fellows selected according to the procedures established in Art. 6 shall be chosen by the proposing department only following the selection of the winners on the basis of the "academic area of interest" pertaining to the project presented by the winners.
3. The tutor is required to coordinate the activity of the research fellow with that of any other participants in the research programme, also providing all the instructions necessary for carrying out the activities covered by the fellowship.
4. The tutor is required to report immediately to the department and the relevant administrative offices any failure by the fellow to meet requirements, also for the purpose of suspending the payment of the grant, unless the seriousness of such non-fulfilment constitute grounds for legal termination of the contract, as foreseen in the Art. 16 below.

Art. 6 - Fellowships relating to academic areas of interest

1. "Academic area of interest" is understood to mean, at the discretion of the department making the call, the National University Council (CUN) area, the macro competition sector or the competition sector (as defined in Ministerial Decree 336/2011), one or more academic subject areas (SSDs) or a set of disciplines referring to one or more SSDs.
2. The selection procedure requires candidates to submit the application accompanied by the documentation requested in the call, a research project relevant to the "academic area of interest" defined in the call, to sit any additional tests and to complete an interview.
3. Each research department, in addition to guaranteeing funding for each research fellowship in the academic area, must also allocate an additional 5% of the 'gross grant' of the fellowship to cover the costs of the research (e.g. research trips, data acquisition, inventory and consumables, etc.). This amount shall be used by the research fellow with the authorisation of the Director of the relevant research department, according to the rules established by the regulations for departmental allocations for research.
4. The calls must include the following:
 - a. the academic requirement of PhD for participation;
 - b. any other professional and academic qualifications required for participation;
 - c. identification of the "academic areas of interest" referred to in paragraph 1 above;
 - d. for each "academic area of interest", the number, duration and grant amount of the fellowships to be awarded, as well as the start date;
 - e. among the qualifications that can be assessed, having submitted a Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR or equivalent proposal that was evaluated as qualifying for access to funds, according to the provisions of the respective calls, or having already completed a Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR or equivalent project;

- f. the type of any other tests in addition to the interview, which can be supplemented by the presentation of an academic work by the candidate;
 - g. the deadline for submitting applications to participate in the selection, which cannot in any case be earlier than the deadlines set out in the Art. 11 below;
 - h. the minimum score to qualify for a research fellowship, of 70 points;
 - i. the 'minimum standard of results' expected from a research fellow;
 - j. the option for the candidate to sit the interview and any tests in English (or other language deemed appropriate for the academic area of interest and indicated in the call instead of English).
5. The calls for applications may reserve a quota of research fellowships for Italian or foreign scholars who have obtained their PhD, or equivalent, abroad or for foreign scholars who have obtained their PhD in Italy.
6. Applications are assessed by a single Committee, formed as defined in Art. 9 below, which may rely on the support of highly qualified Italian or foreign expert reviewers from outside the University.
7. The interview may be held remotely via the internet upon duly justified request by the candidate.
8. The Committee may award a maximum of 100 points, of which a maximum of 80 are awarded for academic qualifications, publications, the research project presented by the candidate and any other tests in relation to specific demands and a maximum of 20 for the interview, with the possible addition of the presentation of an academic work by the candidate. The Committee must follow the procedure described in Annex A, which is an integral part of these Regulations.
9. Candidates are admitted to interview if the academic qualifications, publications, the research project presented by the candidate and any other tests achieve an overall score of at least 56 points. Exclusion from admission to the interview must in any case be adequately justified in the minutes of the selection. Candidates must achieve at least 14 points to pass the interview.
10. The final score for each candidate is given by the sum of the scores awarded for each element of assessment (see Annex A). On the basis of the scores awarded, the Committee must draw up a ranking according to the provisions of Article 10 below, for each of the "academic areas of interest", as defined in paragraph 1 above.

Art. 7 - Fellowships relating to specific research programmes

1. "Specific research programmes" are understood to mean research carried out in relation to programmes with own funding (e.g. research projects funded by the University or by the department issuing the call, projects financed by particular regional, national and international funding or linked to specific third-party agreements, or agreements signed with the Regional Authority, companies, foundations, international bodies, etc.).
2. The selection procedure requires candidates to submit the application accompanied by the documentation requested in the call, to sit any additional tests and to complete an interview.
3. Calls for these research programmes must include:
 - a. the number, duration and grant amount of the fellowships to be awarded, as well as the start date;
 - b. the title and the programme of research to which the fellowship refers;

- c. the examination area and/or academic subject area;
 - d. the name of the tutor without prejudice to the provisions of Art. 13 below;
 - e. the professional and academic qualifications required for participation;
 - e. among the qualifications that can be assessed, having submitted a Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR or equivalent proposal that was evaluated as qualifying for access to funds, according to the provisions of the respective calls, or having already completed a Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR or equivalent project;
 - g. among the qualifications that can be assessed, a PhD or having completed a PhD course pending graduation, the scores must be awarded with regard to relevance to the subject area of the call and whether or not the PhD is obtained in compliance with the provisions of Annex B;
 - h. the type of any other tests in addition to the interview, which can be supplemented by the presentation of an academic work by the candidate;
 - i. the deadline for submitting applications to participate in the selection, which cannot in any case be earlier than the deadlines set out in Art. 11;
 - j. the 'minimum standard of result' expected from a research fellow;
 - k. the minimum score to qualify for a research fellowship, of 70 points.
4. The calls for applications may reserve a quota of research fellowships for Italian or foreign scholars who have obtained their PhD, or equivalent, abroad or for foreign scholars who have obtained their PhD in Italy.
 5. Applications are assessed by a Committee, formed as defined in Art. 9 below, which may rely on the support of highly qualified Italian or foreign experts from outside the University.
 6. The interview may be held remotely via the internet upon duly justified request by the candidate.
 7. The Committee may award a maximum of 100 points: 60 for the evaluation of academic qualifications, publications and any other tests, 40 for the interview. The Committee must evaluate academic qualifications and publications according to the procedure described in Annex B, which is an integral part of these regulations.
 8. Candidates are admitted to interview if the academic qualifications, publications and any other tests achieve an overall score of at least 42 points. Exclusion from admission to the interview must in any case be adequately justified in the minutes of the selection. Candidates must achieve at least 28 points to pass the interview.
 9. The final score for each candidate is given by the sum of the scores awarded for each element of assessment (see Annex B). The Committee shall then draw up a ranking according to the procedures set out in Article 10 below.

Art. 8 - Application for participation in the selection

1. To participate in the selection, applicants must submit a specific application and related attachments to the department concerned within the deadline and according to the procedures set out in the call.
2. The call requires applications and the related attached documentation to be sent exclusively via the online procedure.
3. The following must be annexed to the application and uploaded via the online procedure:

- a. copy of an identity document valid at the deadline for the call;
- b. professional and academic CV, signed in original, including precise indication of the academic qualification held for the purposes of admission to selection and, at the bottom, the declaration pursuant to Presidential Decree 445/2000 and subsequent additions and amendments, of the truthfulness of the information given;
- c. a list of the qualifications or other elements required by the call and/or other documents to be submitted for evaluation;
- d. a list of any academic publications;
- e. declaration of awareness of the obligations and commitments of research fellows towards the University, in the event of successful application.
- f. declaration on competitions and compatibilities, inherent to the participation of the candidate in other selection procedures and awareness of the incompatibilities provided for by law in the event the candidate is awarded the fellowship;
- g. declaration of the absence of any criminal convictions or criminal proceedings in progress. If there are any criminal convictions or proceedings in progress, the candidate must declare them pursuant to Art. 46 of Presidential Decree no 445/2000; in this regard, Ca' Foscari University reserves the right to evaluate at its discretion, for the purposes of the possible exclusion of the candidate, the seriousness of the criminal convictions declared and of those that may result from criminal proceedings in progress;
- h. any other element specifically provided for in the call in question, such as the research project in the case of the fellowships referred to in Article 6 above, documentation certifying the possession of the preferential qualifications, possible letters of motivation or references etc.

Candidates are responsible for ensuring that their online application includes all the elements necessary and compulsory for participation and the compulsory attachments as specifically indicated in the call and in the online procedure.

4. The University performs spot checks on the truthfulness of that declared in candidates' applications and CVs and, moreover, reserves the right to ask to see the originals of the publications indicated in the application..

Art. 9 - Selection Committee

1. The Selection Committee is composed of at least 3 teachers and/or researchers, appointed by the Director of the proposing department, who names the Chairman and the minute taker. In the event that the fellowship is proposed by several departments, the Selection Committee is appointed in agreement with the Directors of these departments.

2. The Selection Committee may include research fellows who are beneficiaries of grants from high-level research programmes, funded by the European Union, by Italian and foreign public or private bodies and by the Italian Ministry of Education, under agreement pursuant to Art. 13 of these Regulations, who are in turn responsible for other projects.

3. The Selection Committee may include teachers belonging to other departments of the University, as long as they are related to the academic/competition sector indicated in the call or to sectors deemed similar.

4. Should the department that appoints it deems it appropriate, the Committee may include other members from outside the University, experts in the research topic foreseen by the call.
5. The minute taker can be chosen from among the administrative staff.

Art. 10 - Procedures of evaluation, ranking and approval of documents

1. Before examining the applications, the Selection Committee shall determine the general criteria for evaluating the academic and professional qualifications, the project in the case of a single area call (see Art. 6), possible tests and the interview, having regard to their different specific relevance in relation to the research to be undertaken, and shall establish, for each type of qualification, the score to be awarded.
2. The interview and any other tests must aim to verify the eligibility of the candidates to undertake the research required.
3. Based on the scores assigned to the qualifications, the project in the case of a single area call (see Art. 6), any further tests and the interview, the Selection Committee shall formulate a ranking of merit, indicating the winning candidate in relation to each fellowship to be awarded.
4. A selection report shall be drafted and signed by all the members of the Committee.
5. The selection and the relative ranking, with the indication of the scores assigned, shall be approved by the Director of the department awarding the fellowship and immediately made public according to the procedures defined in the Art. 11 below. The decree of approval certifies the overall validity of the proceedings and compliance with current legislation and the University regulations.
6. If elements are found such that cause the proceedings to be deemed invalid or non-compliant with the University regulations, the Director of the department shall request clarifications from the Selection Committee. In the absence of a response within 20 days of the request or in the event of a negative evaluation of the elements provided in the response, the Director of the department shall void the records of the proceedings.
7. Once the records and ranking have been published, no further appeals against the proceedings shall be possible.
8. The ranking shall remain in effect for one year from the date of publication.
9. The department that issued the call may move down the ranking to the next highest candidate(s), without prejudice to the need to ensure adequate funding, in the following cases:
 - a. impossibility of concluding the contract with the winner;
 - b. waiver of conclusion of the contract by the winner of the selection;
 - c. withdrawal from the contract by the research fellow;
 - d. should the department that issued the call discover the need for further research fellows in addition to those covered by the call in the same academic area of interest and/or on the same specific project.
10. In the event that there is no movement down the ranking to the next highest candidate(s), with reference to the situations provided for in letters a, b, c of the previous paragraph, any residual funds shall be returned to the department.

Art. 11 - Advertisement

1. Calls for selection are made public for a minimum of 15 days, on the official University notice board, on the websites of the University, the Italian Ministry of Education and the European Union.
2. The results of each stage of the selection shall be posted in a specific notice in the building and in the designated spaces of the department concerned and published on the University website, as well as on the other relevant sites indicated in the call.
3. Access shall nonetheless be guaranteed to the selection records, pursuant to Italian Law no 241 of 7 August 1990 and subsequent amendments and additions and to the relevant internal implementing regulation.

Art. 12 - Award of the research fellowship to non-EU nationals

1. Candidates from countries outside the European Union, already living in Italy, must have a residence permit valid on the date of the call deadline.
2. For non-EU nationals who do not fall into the category described above, the department awarding the fellowship shall activate the procedure to obtain a residence permit, in agreement with the competent administrative offices.

Art. 13 - Beneficiaries of grants from high-level research programmes

1. To the beneficiaries of grants from high-level research programmes, financed by the European Union, by Italian and foreign public or private bodies and by the Italian Ministry of Education, which involve the selection, subject to assessment, of a beneficiary and a contract with the host university, in the event that the host university is Ca' Foscari, a research fellowship contract may be awarded without completing the selection by means of comparative assessment and interview, since the results of the selection carried out by the funding provider are acknowledged. The contract duration shall correspond to the period of validity of the funded project and may be renewed at the end of the project subject to positive evaluation of the research completed, as established in Art. 16, without prejudice to the limits established by current applicable legislation.
2. The organisational procedures adopted for carrying out the research must guarantee the beneficiaries referred to in paragraph 1 the academic and fund management autonomy required by the funding bodies.
3. High-level research programmes financed by the European Union, by Italian and foreign public or private bodies and by the Italian Ministry of Education are understood to mean, for example: Marie Skłodowska Curie Actions - Individual Fellowships, ERC, FIRB, SIR and other competitive programmes.

Art. 14 - Contract, renewal and extension

1. The University shall conclude a specific contract with candidates who pass the comparative assessment or who correspond to the profiles indicated in Art. 13 above. The contract shall regulate the terms and procedures of the research and payment of the grant.
2. Should it be deemed favourable to renew the contract for needs related to the research project, the tutor, or the research fellow in the cases provided for by Art. 13 para. 2, shall present a report describing the research and the results achieved. The

research department can start the process to renew the contract on the basis of this report, as long as there are funds to cover the costs of the fellowship and it is in compliance with Art. 2 above.

3. The contract may be renewed within the deadline of 4 months following its expiry, except in special cases, for which a resolution by the Academic Senate is required.

4. The contract may be extended only once and for a minimum of 6 months, without prejudice to the maximum duration of 36 months and having verified the existence of specific circumstances related to the research project. The original contract must be extended before its natural expiry, under the same legal and economic conditions.

Art. 15 – Research fellow activity

1. Research fellows shall work in the department that issued the call for the fellowship for the entire duration of the research project, with the exception of trips or off-site activities envisaged by the research project and/or previously authorised by the reference tutor or by the Director of the department in the cases provided for by Art. 13, para. 2.

2. In any case, research fellows shall complete their work in conditions of autonomy and with no pre-set working hours, within the sole limits of the research programme and the instructions provided by the research project manager, who acts as tutor, except as established in Art. 13, para. 2 above.

3. The University shall provide the necessary support for the successful completion of the research programme, guaranteeing access to buildings, including libraries, to equipment and the use of technical-administrative services. The University shall also provide the University's multi-service card for the entire duration of the contract. All other specifications are regulated in the contract.

4. Under no circumstances does the work of research fellow prefigure employment or give rise to rights of access to positions at the University.

5. Research fellows are required to register with the INPS separate management scheme, to register on the portal of the Ministry of Education loginmiur.cineca.it, to implement the U-GOV catalogue containing the scientific publications produced by the research fellow, to comply with the university regulations, in particular these Regulations, the University Regulations on Patents, issued with Rector's Decree no 351/2012 of 28/06/2012 and subsequent additions and amendments, the University Code of Ethics, the Regulations containing the code of conduct for public employees, pursuant to Article 54 of Legislative Decree no 165.

Art. 16 - Research fellowship evaluation procedure

1. At the end of the research and in any case at the end of each year, in the case of multi-year fellowships, research fellows are required to submit a written report on the research carried out, including for the purpose of graduating the grant amount, where foreseen in the award contract referred to in Article 14 above, or of the possible renewal of the grant with the same holder.

2. In the report, research fellows must give an account of the research methods applied and the results, even partial, achieved and must also present the scientific products defined in the selection call as a 'minimum standard of results'. Where required by the contract, the report must be accompanied by the tutor's opinion on the adequacy of the research methods applied and on the validity of the results

achieved. The report shall be submitted for examination by the department concerned.

3. In the event of a negative evaluation, having heard the research fellow, the department can propose the revocation of the fellowship. The contract is terminated by resolution of the department.

4. This is without prejudice to the legal termination of the contract in cases of serious and documented non-fulfilment by the research fellow reported by the tutor or by the reference department. This is also without prejudice to any legal action taken by the University to protect its interests and assets.

5. During the period of validity of the contract, should a research fellow fail to carry out the research in a regular manner without justification, or prove responsible for serious and repeated failings, the contract shall be terminated pursuant to Articles 1453 et seq. of the Italian Civil Code, upon request put forward by the reference teacher, should the non-fulfilment of the research fellow persist despite having received a verbal warning from the teacher, followed by a written warning indicating a suitable deadline (at least fifteen days) within which to resume the research according to the contractual commitments undertaken. The contract shall be terminated by law, without any prior notice, in the event of violation of the rules of incompatibility. The forfeiture and termination of the contract shall be ordered by Rector's decree.

6. Without prejudice to that established in Art. 13 para. 2 above and in paragraph 1 of this article, research fellows are required to report on their research whenever requested by the tutor or department of reference. To this end, research fellows may be asked to complete a diary-register in which to note periodically the progress of the pre-established programme.

Art. 17 - Industrial property rights on research results

For the regulation of intellectual and industrial property, please refer to the provisions of current legislation and the University Regulations governing this subject.

Art. 18 - Incompatibility - Prohibition of overlapping - Suspension of activity

1. Without prejudice to the provisions of Art. 4 of these regulations, research fellows can hold a teaching contract at the University and can be part of the examination committees as subject experts.

2. The fellowship cannot be overlapped with scholarships awarded for any reason, except for additional grants awarded by national or foreign institutions for trips abroad to supplement the work of the research fellow.

3. The fellowship is not compatible with participation in Bachelor's, specialist or Master's degree courses, PhD programmes with grants, or medical specialisation, in Italy or abroad, and those employed in public authorities must take unpaid leave, even if only employed part-time. This is without prejudice to the legal provisions governing the conferral of full-time paid assignments to state employees. Private employees, even if part-time, are not eligible for research fellowships.

4. Research fellows may undertake self-employed work or occasional or continuous collaborative work, compatibly with the research activity and subject to the authorisation of the department, provided that the work:

- o does not involve a conflict of interest with the specific research carried out by the research fellow;
 - o does not harm the University.
5. The research and the fellowship can be suspended, subject to approval by the department after hearing the tutor, without prejudice to the provisions of Art. 13, for the following reasons: compulsory military service, compulsory maternity leave and parental leave, serious illness or serious family circumstances, awarding of scholarships granted by national or foreign institutions permitted by current legislation and not directly linked to the research programme funded by the fellowship, for a maximum of one year, it being understood that the total duration of the fellowship shall not be reduced due to such suspensions. An overall period of justified absence of less than thirty days in a year does not constitute suspension and, consequently, does not have to be made up for.
6. Research fellows can participate in university research groups and projects, whatever the funding body.

Art. 19 - Attendance of PhD courses

1. Research fellows, if authorised by the tutor, may attend PhD courses without a grant, even as extra students, subject to passing the admission exams.
2. The authorisation can be granted if the PhD programme is relevant to the research project carried out by the research fellow.

Art. 20 - Taxes, social security and insurance

1. For the research fellowships covered by these regulations, in terms of taxes, the provisions of Art. 4 of Law no 476 of 13.08.1984 and subsequent additions and amendments shall apply; in terms of social security, the provisions of Art. 2, paragraphs 26 et seq. of Law no 335 of 08.08.1995 and subsequent additions and amendments shall apply.
2. As far as compulsory maternity leave is concerned, the provisions of the Decree of the Ministry of Labour and Social Security of 12 July 2007, published in the Gazzetta Ufficiale no 247 of 23 October 2007, shall apply to the research fellowships covered by these Regulations. In the period of compulsory maternity leave, the amount paid by INPS pursuant to Article 5 of the aforementioned decree of 12 July 2007 shall be supplemented to reach the full amount of the research fellowship by the department in which the fellowship is managed in terms of administration.
3. In terms of sick leave, Article 1, paragraph 788 of Law no. 296 of 27 December 2006 and subsequent additions and amendments shall apply to the research fellowships referred to in these Regulations.
4. The University shall provide research fellows with insurance cover for accidents and civil liability towards third parties in their research activity.

Art. 21 - Division and funding of grants

1. Any specific ministerial grants issued on the basis of the number of university research fellowships shall be distributed among the research departments, net of any share allocated to the central administration, as follows:
 - o 50% according to the contribution made by the individual research departments once determined;

- o 50% based on the research quota of the Single Allocation Fund (FUDD) allocated to the departments.
2. The departments, including the central administration, may finance research fellowships with department funds, as well as with funds from national or European projects, agreements, research contracts, third party contracts, donations, or any other source of external funding, in compliance with the criteria indicated in these regulations and the specific national or international rules on the use of funds.
 3. The resolution with which the call is approved must include certification of the funding for the entire duration of the fellowships covered by the call and the expenditure commitment for their first year, as well as any coverage of out-of-pocket research costs to the extent of 5% of the 'gross grant' amount for single area fellowships, as required by Art. 6 paragraph 3.
 4. Each year, each Department must launch or renew, in compliance with the law and university regulations, at least:
 - 3 area fellowships (pursuant to Art. 6), for which the calculation includes new fellowships and/or renewals of existing fellowships;
 - or 1 Researcher with fixed-term contract as per Article 24, paragraph 3, letter a) of Law no 240 of 30 December 2010 and 1 area fellowship (pursuant to Art. 6);
 - or 2 Researchers with fixed-term contracts as per Article 24, paragraph 3, letter a) of Law no 240 of 30 December 2010.

It should be noted that the fellowships awarded to establish contracts with Marie Curie Individual Fellows can be counted instead of area fellowships. In the case of fixed-term researcher contracts as per Article 24, paragraph 3, letter a) and multi-year area fellowships (pursuant to Article 6), each year of the contract from the second year onwards shall be counted as renewal. For all positions referred to in this paragraph, contracts that the department funds or co-funds using external funding shall also be considered.

Art. 22 - Monitoring

The Research Area shall organise the general monitoring of the application of these Regulations, including through specific Audits of the research departments.

Art. 23 - Final rules

For anything not covered by these regulations and as far as compatible, the relevant provisions of Italian law shall apply.

Annex A - Evaluation table and scores (Area fellowships pursuant to Art. 6.

Elements that make up the evaluation	Scores
Qualifications, publications and any other tests	From 0 to 50, of which a maximum of 20 for: evaluation <i>Marie Skłodowska Curie Actions - Individual Fellowships/ ERC/FIRB/SIR</i> or equivalent (as long as it achieves the minimum scores set by the respective calls) according to the following scoring: <ul style="list-style-type: none"> • 0 for those who have not submitted a proposal or obtained an overall negative evaluation in at least one of the criteria; • from 10 to 20 for those who have received a positive evaluation or have already completed a <i>Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR</i> project or equivalent. Research project proposed by the candidate in the language deemed appropriate for the academic area of interest and indicated in the call
Research project proposed by the candidate in the language deemed appropriate for the academic area of interest and indicated in the call	From 0 to 30
Interview	0 to 20
Maximum score	100
Minimum scores	
Minimum score for admission to the interview	56
Minimum score for passing the interview	14
Total score for eligibility	70

Annex B - Evaluation table and scores (Fellowships for specific research programmes pursuant to Art. 7)

Elements that make up the evaluation	Scores
Qualifications, publications and any other tests	<p>From 0 to 60, of which a maximum of 20 for these qualifications: <i>Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR</i> or equivalent (as long as it achieves the minimum scores set by the respective calls) according to the following scoring:</p> <ul style="list-style-type: none"> • 0 for those who have not submitted a proposal or obtained an overall negative evaluation in at least one of the criteria; • up to 10 for those who have received a positive evaluation or have already completed a <i>Marie Skłodowska Curie Actions - Individual Fellowships/ERC/FIRB/SIR</i> project or equivalent. <p>PhD or having completed a PhD course pending graduation, from 2 to 10 points with regard to relevance to the subject area of the call and whether or not the PhD is obtained;</p>
Interview	0 to 40
Maximum score	100
Minimum scores	
Minimum score for admission to the interview	42
Minimum score for passing the interview	28
Total score for eligibility	70