



FREQUENTLY ASKED QUESTIONS

ENROLLMENT

How do I enroll?

If you are a non-EU student requiring a visa for enrolment purposes, you can find all the information about enrollment here [Enrolment for non-EU students who require a visa](#).

If you are a EU student or equivalent (i.e. holding a residence permit valid for enrolment), you can find you can find all the information about enrollment here [Enrolment for EU students and equivalent](#).

Please make sure to comply with the deadlines and follow the instructions for enrolment to the correct category of programmes (Bachelor's/Master's degree programme; open-access/limited-access degree programmes for EU students only).

As soon as you will have paid the first instalment of the due tuition fees, if you hold all the required documents, the enrollment request will be concluded from your side. Our Unit will take on the request as soon as possible. Please note that there might be delays if you don't provide us with all the mandatory documents.

How can I start the enrollment process?

There are different processes for enrolment depending of your nationality and the programme of your choice. Please check the above-mentioned webpages for all the steps.

I am having problems with accessing my Ca' Foscari provisional credentials into my Reserved Area, how should I fix this problem?

Applicants who face issues with their provisional credentials are invited to send us an email at welcome@unive.it, explaining us their problem in detail (also attaching a screenshot). Considering the high number of technical issues caused by the automatic process of import, we kindly ask you not to send us multiple emails reporting the same request.

How do I know if my enrollment is finalized?

After your enrollment is finalized (you finished the procedure through your Reserved Area on unive.it and made the payment) you should receive a confirmation email, reporting your matriculation number and password.

Do we have to show in person for enrollment or can we enrol online?

Enrollment can be carried out entirely online, you do not need to come to Venice to enrol.



Can I start attending classes if I am not enrolled?

Yes, you can start attending classes, even if your enrollment has not been finalised yet. Please note that during the 2023/2024 academic year, teaching and learning activities will be conducted in person (without recurring to dual teaching, except for some resources for specific categories).

Can I come study at Ca' Foscari if I receive my visa in the middle of the semester after classes have already started?

As long as you have a valid visa and Italian authorities confirmed that you can come to Italy, there is no problem with the University. You can use the additional material provided by the professors to make up for the missed classes and start attending them on site once you are in Italy. Contact your Campus and read about the [Digital learning tools](#).

Where can I find my matriculation number?

You will receive your matriculation number by email once your enrollment is finalized.

Can I apply for a visa if I am not enrolled yet?

Yes, you can. You can apply for a visa given that you have received our letter of enrolment eligibility and that we validated your application on Universitaly. However, please note that, in order to start the process, you should contact the embassy to enquire about possible deadlines and what documents they require to issue the visa (and remember that you have to contact them, this is not done automatically and we cannot intervene or interfere in the development of the process).

Can I enrol without a visa?

If you are a non-European student residing outside of Italy, in any case it is possible to enrol without your visa. There are no alternative documents that you can submit as substitute.

Here is all the information about enrolment for non-European citizens: [Enrolment for non-EU students who require a visa](#).

You have time until the 19th of December to complete the enrolment procedure. If you wish to apply for a scholarship or other incentives, please note that deadlines are different (check the above-mentioned webpage and the call for scholarships application for more information).

Can I finalize my enrollment before receiving my language certification or declaration of value?

No. You must have all the required documents before going through the enrollment procedure. However, you can start attending classes even if you are not enrolled yet.

Why haven't I received my enrollment confirmation email yet?



After you complete your enrollment request and carry out the payment, you have to wait for our Unit to finalize the enrollment. It might take some days to do so, but we will take on your request as soon as possible. You will receive a confirmation email once your request is successfully handled.

Please note that the procedure might take longer if we have to contact you in order to ask for the final documents you didn't provide during the application process. We suggest you to upload them in advance on your profile on apply.unive.it.

What is the Statement of Comparability? Are there alternative documents that I can request?

The Statement of Comparability is a document that identifies the level of the foreign degree with reference to the cycles of the Bologna Process and the levels of the European Qualifications Framework. This document is needed in order to understand the level of your degree/diploma and whether or not we can consider it equivalent to ours. In order to request it, you should register on the [CIMEA-Ca' Foscari DiploMe platform](#).

Please note that you can either provide us with:

- the Statement of comparability issued by CIMEA,
- OR the Declaration of value issued by the Italian diplomatic/consular representatives in the country of issuance of your entry qualification,
- OR a Diploma Supplement (for Master's degree programmes only).

I was accepted for two different study programs, how will I be able to select my chosen program for studies?

You will have to make a so-called "Decision" on the Apply platform. Your choice will then be automatically imported to our internal database and registered.

What if I'm conditionally accepted?

You will have to proceed with your final decision even if you are conditionally accepted.

There is no button to complete the decision. What should I do?

Check the status of your application, the decision is available only to accepted or conditionally accepted applicants. If still there is no button, please send us an email with a screenshot of your problem.

PAYMENT/SCHOLARSHIPS/FINANCIAL AID

When and how should I pay my first installment?

You should pay the first installment to conclude your enrollment request after completing your program decision and having received our confirmation email regarding your enrolment request. Please make sure to check and follow the deadlines reported in the relevant webpages:



- [Enrolment for non-EU students who require a visa](#)
- [Enrollment for EU students and equivalent](#)

Should I pay the first installment of the tuition fee before obtaining my visa?

Future students must keep in mind that the visa for study purposes is a mandatory requirement for enrolment. Therefore you are warmly suggested to pay the first instalment of the due tuition fees **only after having obtained your visa**.

However, please keep in mind that if you do not hold a visa by December 19th, 2023, your enrolment procedure cannot be finalized.

Please note that there are **different deadlines for enrollment**, based on the citizenship (EU, equivalent or no-EU) and on the program (open-access or limited-access). For more information, please refer to our webpage: [Enrolment for non-EU students who require a visa](#).

Can I apply for the ISEE/regional scholarship online? What are the deadlines and when will I get a response?

You can apply for the regional scholarship online, through the dedicated section in your Personal Area. If you are still waiting for your matricola number and password, you can use the provisional login information that you received after the account activation. For more details on how to proceed, check the webpage [Scholarships and incentives](#) or get in touch with the [Financial Aid Unit](#).

VISA AND UNIVERSITALY

Does my “Conditionally Accepted” status affect my Visa application? Will I get an official acceptance letter after my status will change to “Accepted”?

Please note that the letters attached to your Accepted/Conditionally Accepted status are the same. Therefore, this condition should not affect your visa application.

If the Embassy/Consulate has any kind of doubt or issue to clarify in this regard, they can reach out to us by sending an email at welcome@unive.it.

Moreover, being the letter attached to your “Conditionally Accepted” offer is the definite one, your status will not change.

What are the approximate dates of getting the answer to the pre-enrollment application on Universitaly? Is there anything else I need to do on the Ca' Foscari Reserved Area once I complete and submit my pre-enrolment request?

The Welcome Unit evaluates and validates all pre-enrolment requests following the chronological order of submission. Usually, the process will take a few weeks.

When the pre-enrolment request is validated from our side, it is automatically forwarded to the Consulate/Embassy of your choice.

You will receive a confirmation of our validation via email: from that moment onwards, you can get in touch with the competent Consulate/Embassy to start your visa application process.



I have applied through the embassy portal but the embassy did not contact me in this regard yet, so what will be the next step? // My application has been verified, what should I do now? What's next?

If you have already received the pre-enrolment summary validated by us, we suggest you contact the embassy to find out the next steps to have your visa issued.

Please note that we are not in charge of the visa-related procedures and are not responsible for the outcome.

Do I need to apply for a visa if I want to follow classes online and live outside Italy?

Degree seekers: According to the Ministerial guidelines, students should promptly carry out the pre-enrolment procedure and visa application in order to be able to arrive in Italy as soon as the travel conditions will allow them to do so. More information on [Pre-enrolment and visa application](#).

Double/Joint degree students: if your programme entails a mandatory mobility period in the second semester of 2020/2021 academic year, you may apply for the visa of your next destination.

In order to get the visa, we need to book accommodation in Venice, according to the check list of the Embassy. How can we book housing before we arrive in Venice?

If you need help finding accommodation in Venice, please contact the Housing Office, you can find all the information here [Housing and canteens](#).

What should we do if we do not get our visa on time?

In order to be officially enrolled at Ca' Foscari, your visa is mandatory and you will have to provide us with it by the enrolment deadlines. If you do not get your visa by the enrolment deadlines, you will not be able to join the university and the program you were accepted to. For this reason, we suggest paying the first instalment and enrolling only once your visa is issued.

Can I apply for a visa by myself with a letter of eligibility to enrol at an embassy in my country apart from school?

If you are applying for a Bachelor's or Master's programme, you can only apply for a visa upon completion of the pre-enrolment procedures on the University portal. Please refer to [Pre-enrolment and visa application](#) for more information on the subject.

CLASSES

When do classes start?

Classes will start on September 11th.

As for the Scientific area, classes will start on September 18th.



How will classes take place?

Classes will resume entirely in person. More information is available on the specific pages of each programme. If you are not sure or you need more information, please contact directly your Campus: [Economic Campus](#), [Humanistic Campus](#), [Linguistic Campus](#), [Scientific Campus](#).

How can I contact my Campus?

Check these webpages: [Economic Campus](#), [Humanistic Campus](#), [Linguistic Campus](#), [Scientific Campus](#).

How can we select courses?

You will be able to fill in your study plan once you complete your enrollment. For now, we suggest you check the study plan on the website of your course and take notes of what classes you are supposed to attend and when they are taking place.

How can I check the class schedule?

You can find the schedule of your classes on the web page of your course, under the tab "Study" in the section "timetable".

Are the exams in the first term mandatory to take?

You are not obliged to sit all the exams in the first term, you can use all the available exam sessions. Please note that in order to take exams, your enrollment has to be finalised. You will also need to register for each exam you intend to take, during the available registration sessions.

How do I understand what classes I need to take in each term?

In order to understand which classes you should take in each term, you should first of all check the study plan on the web page of your course, under the tab "Study". Once you access the study plan, you can find a number next to the title of the course explaining when the course is taking place (first, second, third year) and by clicking on the title of the course, you will be redirected to the contents of the course, where you will also find the term or period when the class is taking place, as well as the name of the professor(s) in charge of that course.

UNIVERSITY LIFE

When do I need to come to Venice?

Usually we suggest our future students to be in Venice a week in advance before classes start.

You can come to Venice as soon as you receive your visa, if you are a non-EU student.



What is the International Welcome Week?

The International Office organizes a series of institutional orientation events and social activities known as the [International Welcome Week](#). These events transpire in the period leading up to and during the beginning of the fall semester, with the bulk of them taking place in the week before classes begin. You will receive more information via email in August.

Where can I find the academic calendar?

The academic calendar is available in English [Academic calendar and exam session](#).

What is the deadline to confirm the study plan?

You will be able to make changes to your study plan usually until the end of February. For more information please refer to the relevant Campus.

Are we studying online till the end of the year? Would it be possible?

At the moment Ca' Foscari does not offer classes online.

Additional material will be provided by the professors of each course for those who are still waiting for their visa. The kind of material may vary, some may offer recorded classes, others may provide you with additional books, video resources and others. Please refer to your Campus for more information.