Università
Ca'Foscari
Venezia

ENROLMENT AT CA' FOSCARI UNIVERSITY OF VENICE

Online enrolment

Procedures and deadlines for enrolment depends on where you come from:

● **EU students and equivalent** are citizens from European Member States and from Norway, Iceland, Liechtenstein, Swiss Confederation, Republic of San Marino, Holy See and citizens of non-EU countries already officially residing in Italy (i.e. holding a permit of stay valid for enrolment).

● **Non-EU students who require a visa** are citizens of non-European countries who require a visa for long-term stay in Italy valid for enrolment.

Why are there different procedures based on nationality? Lately, procedures for visa issuance for non-EU citizens have been completely revised by the Ministry and all deadlines have been postponed.

For this reason, Ca' Foscari decided to postpone deadlines for enrolment to give non-EU students the due time to obtain their visa and complete the subsequent steps.

For more information:
unive.it > Global > Degree-seeking students > Enrolment

Open access and limited access: what's the difference

- **Open-access**: admission through an assessment of curricular requirements and personal preparation. You have received your letter of enrolment eligibility <u>without</u> participating in a selection procedure.

- **Limited-access**: admission through an assessment of curricular requirements and a selection procedure. You have taken an entry test in order to be eligible for enrolment.
  There are different calls for applications based on the nationality:
    - **EU students and equivalent** follow the call published on www.unive.it
    - **Non-EU students requiring a visa** have already followed the calls published on apply.unive.it

Deadlines for enrolment

NON-EU STUDENTS REQUIRING A VISA		EU STUDENTS AND EQUIVALENT	
PROGRAMMES	DEADLINE	PROGRAMMES AND STATUS	DEADLINES
Limited-access BA	17 December 2024	Limited-access BA - Entry test Europeans/equivalents	See call for applications
Open-access BA		Open-access BA - "Accepted" or "Conditionally Accepted"	30 September 2024 (or until 30 October 2024 with a late fee)
Limited-access MA		Limited-access MA - Entry test Europeans/equivalents	See call for applications
Open-access MA		Open-access MA - "Accepted" or "Conditionally Accepted"	30 September 2024 (or until 17 December 2024 with a late fee)

PLEASE NOTE: Tuition payment deadlines can be different for those wishing to apply for the **Veneto Region's need-based financial aid**

Mandatory documents for enrolment

Bachelor's degree programmes

- **Higher Secondary School final Diploma** and **transcript of records**;
- **Statement of comparability** issued by CIMEA
  or Declaration of Value issued by Italian Diplomatic or Consular representatives based in the country where your entry qualification was obtained
  or ARDI Statement of Correspondance along with the **CIMEA Statement of Verification**.
- **Language certificates**;
- (for non-EU students) Italian visa for study.
- (for non-EU students residing in Italy) Italian residence permit valid for enrolment.

Master's degree programmes

- **Bachelor's degree final Diploma** and **transcript of records**;
- **Statement of comparability** issued by CIMEA
  or Declaration of Value issued by Italian Diplomatic or Consular representatives based in the country where your entry qualification was obtained
  or ARDI Statement of Correspondance along with the **CIMEA Statement of Verification**.
  Check the next section for more information
  or Diploma Supplement based on the international model;
- **Language certificates**;
- (for non-EU students) Italian visa for study.
- (for non-EU students residing in Italy) Italian residence permit valid for enrolment.
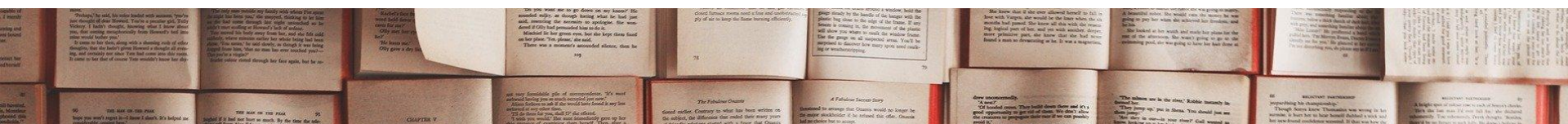
Tuition fees

EU students and equivalent

Three instalments for 2024/25 academic year:
1. see deadlines for enrolment (slide 5)
2. to be paid by 10 December 2024
3. to be paid by 16 May 2025

Non-EU students who require a visa

Three instalments for 2024/25 academic year:
1. to be paid by 17 December 2024
2. to be paid by 10 December 2024 (if you pay the first instalment after December 10th, this instalment will be postponed to 23 December 2024)
3. to be paid by 16 May 2024

Tuition Fee Waiver and CRUI/MAECI scholarship

If you have already obtained your visa (if relevant) will be required to pay only:

- €184 (Regional fee)
- €16 (revenue stamp)

Enrolment procedure
EU students and equivalent for limited-access programmes only

European students and equivalent with the **"Entry test Europeans/equivalent" status on apply.unive.it** and enrolling in limited-access degree programmes must follow the procedures and deadlines for enrolment described in the relevant **call for applications on www.unive.it**!

 ALL OTHERS: ACCEPTED AND CONDITIONALLY ACCEPTED
All students who do not belong to the above-mentioned category will follow the procedure described in the following slides.

Enrolment procedure for "Accepted/Conditionally accepted" applicants
non-EU students (all programmes) and EU students and equivalent (open-access programmes only)
Provisional login information

- **Automatic import**: personal information of students who have been accepted or conditionally accepted on apply.unive.it are imported automatically into Ca' Foscari's database.
- **Instructions for activating the unive.it account**: applicants receive an email with instructions on how to **activate the account** and **obtain the provisional credentials**.
- **Login details - what to do with them**: the provisional username and password can be used to access the Personal Area for pay the tuition fees; access digital learning tools once classes start; apply for the Regional scholarship for student financial aid.
  The provisional credentials **will be replaced** by your *matricola* number and password once you are enrolled.
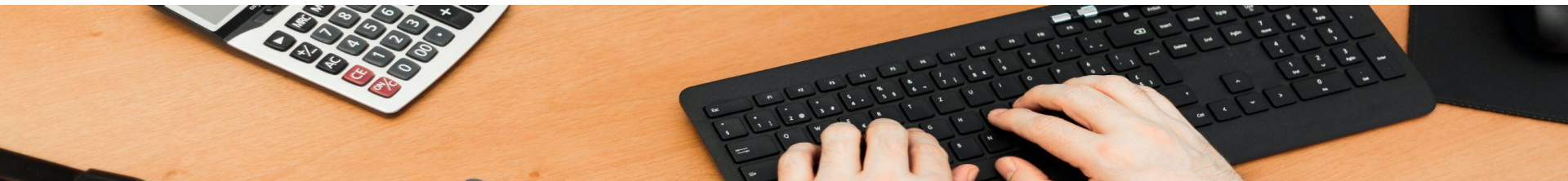
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Università Ca' Foscari Venezia

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DreamApply registration

You successfully completed the activation of your account: you should have received your provisional credentials via email.

Enrolment procedure for "Accepted/Conditionally accepted" applicants
non-EU students (all programmes) and EU students and equivalent (open-access programmes only)
Decide the programme you wish to enrol in

After receiving your provisional credentials, you are required to **confirm the degree programme you wish to enrol in** on our **application portal apply.unive.it**, through the so-called "**Decision**" function.

a. **Access your online application** on apply.unive.it;
b. Click on "**Offers**" > "**Review your offers**";
c. Click on the **drop-down menu** to make the decision;
d. Click on "**Make my final decision**" to confirm the programme, the system will automatically decline all other possible offers.

IMPORTANT!

● you need to formally make a decision, even if you have been accepted or conditionally accepted for one programme only.
● if you are a non-EU student requiring a visa for enrolment, you must confirm the choice you made in your pre-enrolment application on Universitaly.

Enrolment procedure for "Accepted/Conditionally accepted" applicants

non-EU students (all programmes) and EU students and equivalent (open-access programmes only)

Decide the programme you wish to enrol in

Enrolment procedure for "Accepted/Conditionally accepted" applicants
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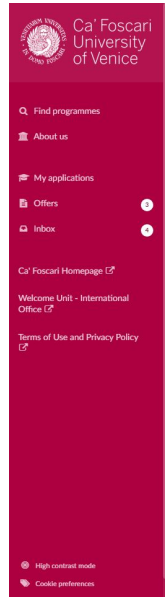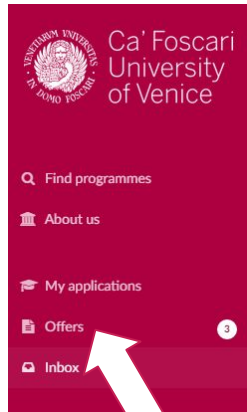
Review your offers

Please review the information below and make sure that you have fully understood the replies and conditions.

Academic year 2022/23

Please make your decison

BA Lingue, civiltà e scienze del linguaggio	Conditionally accepted Jun 28, 2022
Bachelor's degree, full-time	
Italian	
Department of Linguistics and Comparative Cultural Studies	
	i More information

Your decision:

Choose your decision ▼

✓ Make my final decision

Choose this offer as your final decision. Note that you can select only one offer as your final decision. Your other offers will be declined.

BA Lettere	Accepted Aug 4, 2022
Bachelor's degree, full-time	
Italian	
Department of Humanities	
	i More information

⊘ Decline this offer

Choose this if you have havedecided not to accept this offer.

Please also specify the reason: choose ▾

BA Storia	Conditionally accepted Aug 4, 2022
Bachelor's degree, full-time	
Italian	
Department of Humanities	
	i More information

? I have not yet decided

Required to decide before: 3 Oct 2022.

Enrolment procedure for "Accepted/Conditionally accepted" applicants
non-EU students (all programmes) and EU students and equivalent (open-access programmes only)
Enrolment request

- An **enrolment request** for the programme you chose **will <u>automatically</u> be generated in our system,** when the final decision has been made.
- **Within 2-3 days** you will receive an email confirming that the **enrolment request** has been successfully generated and giving instructions on **how to carry out the payment** to confirm and submit your enrolment request.

IMPORTANT: YOU DO NOT NEED TO DO ANYTHING AFTER THE DECISION!
Just wait for further instructions.

Enrolment procedure for "Accepted/Conditionally accepted" applicants
non-EU students (all programmes) and EU students and equivalent (open-access programmes only)
Payment

- In order to confirm and submit your enrolment request, you must **pay the first installment of annual fees**.
- Make sure to follow the **deadlines** for payments mentioned above.
- More information on how to pay is available here: **How to pay**.

IMPORTANT: If you have already been granted a **tuition fee waiver** or if you have been recognized the **status of refugee** or if you hold a **MAECI or CRUI scholarship**, please contact us at welcome@unive.it before paying.

Enrolment procedure for "Accepted/Conditionally accepted" applicants
non-EU students (all programmes) and EU students and equivalent (open-access programmes only)
Enrolment finalization

- The Welcome Unit will **verify your enrollment application** and will finalize the request as soon as possible, provided that **you meet all requirements** and **hold all mandatory documents**.
- You will then receive an email containing **your matriculation number** (*matricola*) **and password**. These credentials will replace the provisional ones and grant access to your Personal Area and webmail @stud.unive.it.
- Remember that **your email address @stud.unive.it** will be used for all official communications: make sure to **check it regularly**.

International Welcome Week

Ca' Foscari's International Welcome Week takes place **at the beginning of each semester**. It consists of a series of **online and in-person orientation initiatives** and social activities designed for new international degree-seeking students enrolling in a Ca' Foscari bachelor's or master's degree.

The programme will be available soon in the webpage: **International Welcome Week for degree-seeking students**

Registration needed for in-person activities!

All accepted and conditionally accepted students will receive detailed information via email in August.
If you have any questions, please contact
studentlifeinvenice@unive.it

For more information:
unive.it > Global > Degree-seeking students

How to reach us
International Office
Welcome Unit

- **Enrolment procedures, Universitaly, Visa:**
  welcome@unive.it

- **Permit of stay, fiscal codes, CartaConto**
  immigrationteam@unive.it

Università Ca'Foscari Venezia

www.unive.it

THANK YOU FOR JOINING US!