



Università
Ca' Foscari
Venezia

Ca' Foscari University of Venice Charter

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In all matters of interpretation, the original Italian version is the sole version to
have legal value.*



Ca' Foscari University of Venice Charter

TITLE I - FUNDAMENTAL PRINCIPLES

Article 1 - Nature and role of the University

1. Ca' Foscari University of Venice, hereinafter referred to as the "University", is a public institution that is the primary site of free scientific research and higher education. It has legal personality and full capacity under public and private law.
2. The University affirms its secular, pluralistic nature free from all ideological, confessional, political or economic influences.
3. The University recognises its membership in the European Higher Education Area and adopts its principles and instruments.
4. The University enjoys statutory, regulatory, scientific, didactic, organisational, financial and accounting autonomy in accordance with the Charter and within the limits established by law.
5. The University has its seat in Venice and may establish seats and branches throughout Italy and abroad, within the limits established by the legislation in force.

Article 2 - The Mission of the University

1. In its pursuit of excellence in the various fields of study, the University promotes, guarantees and coordinates free research activities of teachers, providing the necessary tools and offering appropriate incentives.
2. Through the publication of scientific achievements and the free exchange of ideas, the University contributes to the civil, cultural and scientific development of the local, national and international communities.
3. The University encourages technological progress and the transmission of knowledge, helping to design and construct scientific and professional skills meeting society's development needs.
4. The University pursues the highest quality of education and training of the person, guarantees the right of students to open and critical knowledge and proper preparation for their social and professional integration, also organising periods of study abroad for this purpose.
5. The University promotes the professionalism and expertise present.
6. The University promotes access to the highest levels of study and their completion for capable and deserving students even if lacking means, helping to remove every obstacle to effective equality of opportunity.
7. The University offers guidance for entry to university studies, organises tutoring activities and activities aiming to promote the integration of graduates into the world of work.



8. The University promotes cultural, sporting and recreational activities for students and staff and supports training activities organised by students.
9. The University promotes students and staff residence, in harmony with the unique nature of the Venetian urban context.
10. Internationally, the University pursues all forms of cooperation designed to promote mutual knowledge and enrichment between cultures, the circulation of knowledge and exchanges of students and staff.
11. The University favours relationships with public and private institutions, with businesses and other forces of production, actively participating in the definition of policies related to the development of research and of the region, and promoting the inclusion of its students in society and in the world of work.
12. The University promotes relationships with its former students (alumni) to create a broad Ca' Foscari community that favours the University's growth, promotes its name around the world and strengthens bonds with the University.

Article 3 - Principles relating to the University's action

1. The University guarantees equal opportunities in research, study and work.
2. The University has a "Ethical Code", a "Code of conduct to prevent and fight workplace harassment" and a "Code of conduct against sexual harassment", aimed at preventing every form of direct and indirect discrimination within it related to gender, age, sexual orientation, ethnic origin, disability, religion and language; every type of conflict of interest and any form of nepotism and favouritism; preventing sexual harassment and harassment in the workplace to protect the dignity of workers and students.
3. The University has a Sustainability Commitments Charter establishing rules and objectives aimed at minimising its impact on the environment and natural resources, increasing social cohesion and reducing inequalities within it, promoting sustainable cultural growth and economic progress in the region.
4. The University considers welfare in the workplace and place of study as a fundamental value and has established prevention strategies to improve the safety and the overall quality of its activities.
5. Through its advisory and proposal bodies, the University favours the participation of all its members.
6. The University adjusts its teaching offer to the evolution of research and society and undertakes to enrich its cultural and scientific heritage, striving to increase available resources.
7. The University enables all levels of university training established by the Charter, ensuring the proper use of the structures and their programmed development. The course plan is governed by University rules.
8. Educational activities, including tutoring activities, are organised based on students' learning and training needs.



9. The University adopts assessment, including by external experts, as a system to measure the scientific value and quality of its educational and research activities, the effectiveness and efficiency of the services offered by its structures and the attainment of the strategic objectives set by the Academic Senate and the Board of Governors, each according to its competences.

10. The University establishes indicators to ensure effective use of the funds it devotes to research and teaching, communicating them and giving them maximum exposure, quantifying the use of resources by its organisational structures, assessing their degree of use and assessing and verifying consistency between objectives and results. The assessment system of the various institutional activities is applied to research and education organisational structures as well as to administrative and technical structures for the allocation of financial and human resources.

11. The University recognises employee union representatives who are involved in the organisation of work as established by law and by national collective bargaining. The University undertakes to provide a labour relations system marked by transparent behaviour by the parties and mutual collaboration.

12. The University provides and encourages the professional development and continuing education of its technical administrative staff, organising specific courses and guaranteeing a functional fit that recognises specific professional skills and their contribution in compliance with the legislation in force.

13. The University guarantees transparency of documents and the right of access to administrative documents.

14. The University ensures that ownership or joint ownership rights and related rights to industrial and intellectual property are consistent with the principle of publication of the results of scientific research, in accordance with the legislation in force.

Article 4 - Courses and degrees

1. The University confers the following degrees: a) Laurea (L) - Bachelor's Degree; b) Laurea Magistrale (LM) - Master's Degree; c) Diploma di Specializzazione (DS) - Specialisation Degree; d) Dottorato di Ricerca (DR) - PhD; e) Master Universitario di I e II livello (MU) - Professional Master's Programmes (1st and 2nd level).

2. The University may issue certificates for other training activities in which it participates.

3. The academic year begins on the first of October for all legal purposes, including those having repercussions on the legal status of the faculty.

Article 5 - Internationalisation

1. The University promotes the international nature of research and training activities including through the mobility of all its members, contacts and agreements with academic institutions or high-profile cultural institutions worldwide, adhesion to networks and consortia, the exchange of scientific knowledge and training experiences, and the



recruitment of students, researchers in training, researchers and teachers from other countries.

2. The University recognises the value of mobility as a means of enhancing scientific knowledge and professional development at all stages of its staff's career. For this purpose, it promotes national, international and interdisciplinary mobility, as well as mobility between the public and private sectors.

3. The University assumes and promotes the international nature of its research and educational programs, including through the provision of Course Programmes in collaboration with Universities of other countries for the achievement of joint or multiple degrees, revision of curricula and the widespread use of languages other than Italian. The University adopts appropriate technological tools to facilitate the international diffusion of its educational activities.

4. The University simplifies all administrative procedures in order to facilitate access to its research and educational activities for persons and institutions from other countries.

Article 6 - Partnerships and mergers

1. In accordance with current legislation, the University may partner or merge with other universities, including limited to certain sectors or structures. Partnerships may also take place between the University and Entities or Institutions operating in the sectors of research and higher education, including higher technical institutes.

Article 7 - University investments in public and private bodies

1. The University may take stakes in bodies, companies, foundations, consortia or other forms of public or private association for the performance of activities instrumental to its research and teaching, or functional to the pursuit of its institutional purposes. The University also promotes cooperation with legal bodies governed by public law, and in particular with Municipalities, Provinces and Regions that pursue objectives of strategic interest for the University.

2. Investments are approved by the Board of Governors after consulting the Academic Senate on those of strategic importance.

Investments are subject to the following conditions:

- a) availability of adequate financial and organisational resources;
- b) any profits to be attributed to the University are to be used for institutional, scientific and educational purposes;
- c) express provision in shareholders' agreements protecting the University in the event of any increases in the capital of the legal entity invested in;
- d) restriction to the amount of the investment of the University's liability for any losses;
- e) right of withdrawal if the legal entity's corporate purpose is modified;



3. The University's stake may be constituted by the loan of goods, means or structures in compliance with the principles set out in paragraph 2 of this article, with charges payable by the borrower.
4. The user license of the trademark for non-institutional purposes, without prejudice to the prestige of the University, is authorised by the Board of Governors, on proposal of the University Rector.
5. Representation of the University in administrative, technical-scientific and educational bodies of Entities constituted under the provisions of this article may also be assigned to teachers of the University. In any case, such representation is arranged by a decree of the University Rector, following a resolution of the Board of Governors.
6. The Head of Administration is responsible for keeping an up-to-date list of all public and private bodies in which the University owns stakes and of the representatives designated by it, and for allowing consultation to interested parties.
7. University withdrawal from the private and public bodies in which it owns stakes is proposed by the University Rector following a resolution of the Board of Governors.

TITLE II - UNIVERSITY ORGANISATION

Chapter I - Bodies and Structures

Article 8 - University Bodies

1. The University operates as a complex and integrated system in all its members, and reflects the distinction between coordination, control and management activities.
2. Coordination activities are assigned to the following governing Bodies:
 - a) the Academic Senate;
 - b) the Board of Governors;
 - c) the Rector.
3. The University Governing Bodies are assisted by assessment bodies, which are:
 - a) the Evaluation Board for scientific, educational and administrative activities;
 - b) the Audit Committee for financial, accounting and asset management.
4. Consultative and supervisory bodies are the Student Assembly, the Doctoral Board, Student Advocate and the Equal Opportunities, Employee Well-being and Inclusion Committee.
5. The General Director is entrusted with management, assisted by managers, who answer for their results, as well as by other heads of University structures.

Article 9– University Structures

1. The following are University structures:
 - a) Administration;
 - b) Departments;



- c) Interdepartmental Schools;
 - d) Interdepartmental Research Centre;
 - e) Central Services;
 - f) University Schools;
 - g) Specialisation Schools;
 - h) Ca' Foscari International College;
 - i) Inter-university research centres;
2. The University uses the Ca' Foscari's Foundation accomplish an instrumental activity supporting its research and educational activities, with a particular focus on initiatives with an interdisciplinary and/or international scope.
3. The University collaborates with other universities, promoting shared initiatives in the fields of research and education aimed at attaining excellent results in individual areas of activity through the establishment of Course Programmes, Professional Master's or Inter-university Doctorates and through the promotion of, or membership in, Inter-university centres or other federating structures.
4. The University's administrative structures are organised in such a way as to ensure economy, expediency and compliance with the public interest of administrative actions, as well as the identification of skills and related responsibilities.

Chapter II - Governing Bodies

Section I – Rector

Article 10 - Rector's Duties

1. The Rector represents the University and is responsible for the achievement of its purposes according to criteria of quality and in compliance with the principles of effectiveness, efficiency, transparency and merit-based promotion. The Rector is a governing body of the University, ensuring the unity of the guidelines expressed by the Academic Senate and the Board of Governors, and promoting and coordinating their implementation.
2. In particular, the Rector:
- a) is the University's legal representative;
 - b) convenes and chairs the Academic Senate and the Board of Governors, and ensures the execution of their deliberations;
 - c) appoints the members of the Board of Governors in accordance with the procedure established in Article 16, paragraph 2;
 - d) appoints the members of the Audit Committee in accordance with the procedure established in Article 18, paragraph 2;
 - e) proposes to the Board of Governors the person to be assigned the post of General Director, having heard the opinion of the Academic Senate



- f) makes appointments to institutional offices;
 - g) proposes the University's three-year strategic programming document to the Board of Governors, considering the proposals and the opinion of the Academic Senate and the Evaluation Board;
 - h) submits the budget and the final accounts to the Board of Governors for approval;
 - i) guarantees the right of students to an appropriate education and transparency of administrative acts;
 - l) signs conventions and agreements in educational, scientific and cultural matters
 - m) issues the Charter and Regulations, as well as their modifications;
 - n) concludes contracts for teaching activities;
 - o) supervises the proper performance of research and teaching, providing guidance, initiative and coordination, and oversees the efficiency and correctness of administrative action, guaranteeing transparency and merit-based promotion;
 - p) initiates disciplinary proceedings against teachers, transmitting documents to the Disciplinary Board and making a motivated proposal. Initiates measures in the event of a violation of the Ethical Code and proposes the penalty to the Academic Senate where the matter does not fall within the competence of the Disciplinary Board. Imposes disciplinary measures for any act that might give rise to a penalty not exceeding censure;
 - q) uses the findings of the Evaluation Board in his/her guidance and control action;
 - r) performs any other duty entrusted to him/her by the University General Regulations, the Charter and the University Regulations, or not expressly attributed to other bodies by the Charter;
 - s) convenes a University meeting at least once each year to which the University development plan is submitted.
3. In the event of necessity and urgency, the Rector may adopt measures assigned to the Academic Senate and the Board of Governors submitting them for ratification at the next meeting.
4. At the beginning of the academic year, the Rector may reduce or exempt educational commitments, notifying the Academic Senate.

Article 11 - Election of the Rector

1. The Rector is elected from among full professors in service at Italian universities having opted or who opt for full time. The Rector serves for a term of six years and may not be re-elected.
2. The following have voting rights:
 - a) all non-tenured, full and associate professors, and researchers, even with a fixed-term contract;
 - b) at the members of the Student Assembly;
 - c) technical administrative staff, contract staff and linguistic experts, with weighted vote equal to 25% of that of the voters referred to in letter a).



3. In the first round of voting, the Rector is elected by an absolute majority of eligible voters. In the second and third rounds, by an absolute majority of voters. In the event the Rector is not elected, a run-off is held between the two candidates having the highest number of votes in the third round of voting. In the event of a tie, successive rounds of voting are held.

4. The Rector is proclaimed elected by the Dean of the University and is appointed by the Minister of Education, University and Research. The Rector is remunerated for the performance of his/her duties as determined by the Board of Governors.

5. In the event of absence or impediment of the Dean, the election is called by the next professor in order of seniority, who also declares the Rector elected.

6. The Rector enters office on 1 October of the year in which he/she is elected. In the event of early termination of the previous Rector's duties, the elected Rector takes office at the time of the proclamation and remains in office for the next six years.

Article 12 - Vice-Provost and Rector's Delegates

1. The Rector appoints a Vice-Rector from among full-time tenured professors of the University. In the event of absence or impediment of the Rector, these professors adopt measures of ordinary administration.

2. The Vice-Rector also exercises the functions delegated by the Rector and participates, without a voting right, in the meetings of the Board of Governors and of the Academic Senate.

3. The duties of Vice-Rector are incompatible with any other institutional duties of the University and of its operating entities.

4. In the exercise of his/her duties, the Rector may rely on the Vice-Provosts and Rector's Delegates chosen by him/her from among the University's professors and appointed by his/her own decree defining their tasks and areas of jurisdiction. Vice-Provosts and Rector's Delegates report directly to the Rector. At the proposal of the Rector, the Vice-Provosts and Rector's Delegates may belong to investigating committees of the University bodies on topics related to their areas of competence and may be invited to Academic Senate and Board of Governors meetings. The Vice-Provosts may have signing authority for legal instruments relating to their respective areas of competence.

5. The Vice-Provosts, including the Vice-Rector, may request the Rector for a reduction in their teaching commitment, informing their Department Director.

Section II - Academic Senate

Article 13 - Duties of the Academic Senate

1. The Academic Senate is a governing body of the University. It helps to develop the University's strategies; after consulting the Board of Governors, it approves the Charter and the University General Regulations; it approves the regulations within its competence



under Article 47; and it performs programming, coordination and control duties for the University activities in the area of research and teaching.

2. In particular, the Academic Senate:

- a) makes proposals and expresses a compulsory opinion on University multi-year development plans, including the three-year strategic programming document that the Rector submits to the Board of Governors, indicating priorities in the allocation of resources and the criteria for their allocation, in relation to the research and teaching objectives;
- b) expresses a compulsory opinion on the University's budget and final accounts;
- c) makes proposals and issues compulsory opinions on teaching, research and student services;
- d) approves the Code of Ethics after consulting the Board of Governors;
- e) expresses a compulsory opinion on the regulations within the competence of the Board of Governors in the cases foreseen by Article 47;
- f) expresses a compulsory opinion on the general criteria for the determination of student tuition and fees and on any other measures intended to guarantee the right to an education;
- g) expresses a compulsory opinion on the establishment, activation, modification and deactivation of Programmes, Seats, Departments, Schools and other educational and research structures, including inter-university structures, approved by the Board of Governors;
- h) expresses an opinion to the Board of Governors on requests for teaching posts approved by the Department Boards, as well as the allocation of resources for the training of University technical administrative staff;
- i) coordinates and serves as a link between the Departments, Schools and other University structures, and settles any disputes;
- l) appoints the Chairman of the Audit Committee and the members of the Disciplinary Committee, based on a proposal of the Rector;
- m) determines the Bodies and structures whose members may be remunerated for the performance of their duties, and emoluments of the members of the Board of Governors;
- n) expresses opinions on the University's building programs, in view of Board of Governors deliberations;
- o) applies penalties in the event of a violation of the Code of Ethics, based on a proposal by the Rector and whenever the matter does not fall within the competence of the Disciplinary Board;
- p) expresses opinions on all other subjects submitted to it by the Rector.

3. With a majority of at least two-thirds of its members, the Academic Senate may propose a censure motion to the electoral body against the Rector, not before two years have passed since the beginning of his/her term of office. Voters are determined in accordance with Article 11, paragraph 2, of the Charter. The censure motion against the



Rector is approved by the electoral body with the favourable vote of the absolute majority of eligible voters.

Article 14 - Composition of the Academic Senate

1. The following persons belong to the Academic Senate:

- a) the Rector;
- b) twelve full professors, elected by the professors of the University in a manner respecting the various scientific-disciplinary sectors present in the University, of which at least four are Department Directors. If the term of office of one of the Department Directors ends before the expiry of the Senate, he/she is replaced by the first of the Department Directors who was not elected;
- c) three representatives of technical administrative staff, contract staff and linguistic experts who are elected by all technical administrative staff, contract staff and linguistic experts;
- d) three student representatives elected by the students enrolled in a Bachelor's Degree, Master's Degree and PhD programme at the University.

2. Electoral rules governing the election of the Academic Senate are established in the University General Regulations.

3. The Vice-Rector, General Director and the Evaluation Board Coordinator attend Academic Senate meetings without the right to vote.

4. The Academic Senate is chaired by the Rector. The duties of the secretary are performed by the General Director or by the person appointed by him/her.

5. The Academic Senate is called by the Rector whenever he/she deems it appropriate or following a duly motivated request from at least one-third of members. The Academic Senate is convened at least once every three months.

6. The Academic Senate sits for three academic years, with the exception of the student representatives whose term of office is two academic years. All members may be immediately re-elected only once.

Section III - Board of Governors

Article 15 - Duties of the Board of Governors

1. The Board of Governors is a governing body of the University. It performs the duties of strategic policy and oversight of the University's administrative, financial and asset activities.

2. The Board of Governors expresses its compulsory opinion on the University Charter and on the University General Regulations, on the Ethical Code and any amendments thereto, and expresses its opinion on the Regulations referred to in Article 47 in the terms provided therein.

3. The Board of Governors approves:



- a) the annual and three-year budgets and the final accounts, on a proposal by the Rector and after consulting the Academic Senate for the parts within its competence, and changes to the budget. The budget and the final accounts are submitted to the Ministry of Education, University and Research and to the Ministry of Economy and Finance;
 - b) the Regulations within its competence within the meaning of Article 47 and the related changes;
 - c) the University's building programs after consulting the Academic Senate;
 - d) measures relating to student tuition and fees after consulting the Academic Senate and the Student Assembly;
 - e) annual and three-year financial planning;
 - f) annual and three-year staff planning after consulting the Academic Senate;
 - g) proposed calls of teachers;
 - h) University conventions after consulting the Academic Senate for subjects of interest to it;
 - i) financial coverage of initiatives and activities approved by the Academic Senate. If not approved, the topic is submitted for review to the Academic Senate;
 - l) activation, modification and deactivation of Programmes, Seats, Departments, Schools and other educational structures, research, including inter-university research, after having obtained the compulsory opinion of the Academic Senate;
 - m) activation, modification and deactivation of structures and service centres, including inter-university;
 - n) projects and means of activating partnerships and mergers provided for by Article 3 of Law 240/2010, after consulting the Academic Senate;
 - o) all acts falling within the powers conferred upon it by the law, this Charter and the University regulations.
4. The Board of Governors discusses matters of disciplinary penalties on teachers in the absence of student representatives, as provided for by Article 19.
5. The Board of Governors approves multi-year University development plans, including the three-year strategic programming document, after hearing the proposals and the compulsory opinion of the Academic Senate in the order of priority for the destination and allocation of resources in relation to research and teaching objectives.
6. The Board of Governors also:
- a) appoints the General Director and decides on his/her removal and termination;
 - b) appoints the members of the Evaluation Board;
 - c) approves all agreements and contracts involving expenses or revenue for the University exceeding a threshold determined by the Board of Governors;
 - d) determines the amount of remuneration for the Rector and for the subjects referred to in paragraph 2 m) of Article 13.
7. The Board of Governors is chaired by the Rector. The duties of the secretary are performed by the General Director or by the person appointed by him/her.



Article 16 - Composition of the Board of Governors

1. The Board of Governors is composed of:

- a) the Rector;
- b) four external members;
 - a) a representative of teachers, including from outside the University;
 - d) a representative of the technical administrative staff, contract staff and linguistic experts, including from outside the University;
 - e) two representatives elected by the students enrolled in a Bachelor's Degree, Master's Degree and PhD programme at the University.

The Vice-Rector and the General Director participate in meetings without the right to vote.

2. The members of the Board of Governors are appointed by a decree of the Rector.

Applications for the members referred to in paragraph 1 b), c) and d) are collected by public tender procedures. They are screened for compliance with the requirements established in paragraph 4 below by a selection committee composed of a Chair, three internal experts and three experts from outside the university representing the economic, social and cultural worlds.

The Selection Committee is appointed by the Rector after consulting the Academic Senate on the internal and external experts.

The members referred to in the previous paragraph 1 b) are appointed by the Selection Committee. The members referred to in the previous paragraph 1 c) and d) are selected by the Academic Senate from among candidates considered suitable by the Selection Committee.

3. The external members of the Board of Governors may not have held a position with the University for at least three years prior to their appointment and may not hold a University position for the duration of their assignment. They may also not be students of Ca' Foscari University of Venice.

4. All members, with the exception of the student representatives must be chosen from:

- a) persons having acquired their experience through the exercise of administrative, direction or supervision tasks at public or private companies or institutions, or having held executive positions in public or private administrations, and who are also representative of local economic, institutional, cultural and production organisations;
- b) persons of high international scientific renown.

Members of the Board of Governors are selected in respect of the constitutional principle of equal opportunities between men and women in access to public offices.

5. The term of office of the Board of Governors is three academic years, with the exception of the student representatives whose term of office lasts two years. Its members may be immediately re-elected only once.

6. An ordinary meeting of the Board of Governors must be called by the Rector at least once every three months. It may be convened at any time by the Rector, or when requested by at least one-third of members.



Chapter III - Supervisory, advisory and guarantee bodies

Section I - Supervisory bodies

Article 17 - Evaluation Board

1. The Evaluation Board is responsible for verifying the quality and effectiveness of the educational offering, including on the basis of indicators identified by the Joint Teaching Affairs Committees. It also verifies the research activities performed by the departments and the appropriateness of the scientific or professional curriculum of the those granted the teaching contracts referred to in Article 23 paragraph 1 of Law 240 of 30 December 2010. The Unit is also assigned the duties related to the activity of the ANVUR provided by Article 14 of Legislative Decree 150 of 27 October 2009, on procedures for the evaluation of staff and structures in order to promote merit and improve organisational and individual performance in universities, in full autonomy and with their own organisational arrangements.
2. The Evaluation Board performs all duties assigned to it by law, by this Charter and by University Regulations, operating in accordance with the provisions contained therein.
3. The University Evaluation Board is appointed by the Board of Governors and by a decree of the Rector. It is composed of five members, including a student representative. Its members, with the exception of the student representative, must have high professional qualifications and include at least two experts in the area of evaluation. The members must be primarily from outside the University and be selected considering the different scientific and disciplinary areas present in the University. Their curriculum vitae is published on the University website. The Evaluation Board's term is three years, except as provided for in Article 43, and its members may be immediately renewed only once. The Evaluation Board Coordinator appointed by the Rector with a unit appointment decree.
4. The University guarantees operative autonomy to the Evaluation Board, the right of access to necessary data and information as well as the publication and diffusion of the documents, in the respect of the confidentiality protection law.

Article 18 - Audit Committee

1. Oversight of administrative-accounting, financial and asset management is entrusted to an Audit Committee.
The Audit Committee examines the University's accounts and records, reporting to the Board of Governors.
It also verifies the proper keeping of the books and accounting records.
2. The Committee is composed of:
 - a) one statutory member who serves as President, appointed by the Academic Senate on a proposal of the Rector, from among the administrative and accounting magistrates and lawyers of the State;



b) one statutory member and one alternate member appointed by the Ministry of Economy and Finance;

c) one statutory member and one alternate chosen by the Ministry of Education, University and Research;

At least two members of the Committee must be Statutory Auditors.

3. The members of the Audit Committee are appointed with a Rector's decree, hold office for three years and may be renewed only once. Committee members may not be employees of the University.

Article 19 - The Disciplinary Board

1. Disciplinary power over teachers is entrusted to a Disciplinary Board composed of a full professor, a permanent associate professor and a permanent researcher, all full time, as well as two alternate full professors, appointed by the Academic Senate for three academic years, immediately renewable only once.

2. The Disciplinary Board operates according to the principle of peer review, in observance of the adversarial principle.

The permanent associate professor and researcher are replaced by the alternates whenever the person subject to disciplinary proceedings is a full professor. If the disciplinary proceedings involve an associate professor, the researcher is replaced by one of the alternates.

3. If the disciplinary procedure may result in a penalty greater than censure or at the Rector's request, the Disciplinary Board conducts an investigation phase launched by the Rector according to Article 10, paragraph 2 p), having heard the Rector or his/her delegate and the teacher subject to disciplinary action, who may be assisted by counsel. The Disciplinary Board issues a final opinion within 30 days from the start of the process, submitting it to the Board of Governors.

4. The Board of Governors imposes the penalty in the absence of student representatives, or archives the proceedings within 30 days of receipt of the Disciplinary Board's opinion, in accordance with the binding opinion.

5. The process expires if the decision referred to in the preceding paragraph is not made within 180 days from the date of the transmission of documents to the Board of Governors.

Section II - Advisory and guarantee bodies

Article 20 - Student Assembly

1. The Student Assembly is a collegiate body representing the students enrolled in Bachelor's and Master's Degree programmes. It has an advisory role and is a consultative body of the Academic Senate and the Board of Governors.



2. The Student Assembly is composed of the student representatives in the Academic Senate, the Board of Governors, Department Boards and the Interdepartmental School Board Committees.
3. The Student Assembly:
 - a) appoints the Student Advocate;
 - b) appoints the student representative of the Evaluation Board;
 - c) appoints the student representatives in the University Sport Committee;
 - d) adopts its own rules of procedure in accordance with the University regulations
 - e) expresses an opinion on:
 - I) the University General Regulation, the Ethical Code and the Sustainability Commitments Charter, for the parts falling under its competence;
 - II) the Regulations of educational activities managed by students and the University Educational Regulations;
 - III) establishment of tuition and fees paid by students;
 - IV) interventions implementing the right to an education;
 - V) the means of collaboration of students for service activities.
4. The Student Assembly drafts proposals on all matters of interest to students. In particular, it makes proposals on the matters referred to in paragraph 3 e) of this article. It performs any other duties assigned to it by the University regulations, this Charter and the Regulations.
5. The Student Assembly elects the Assembly President from among its representatives in the Academic Senate and the Board of Governors, for a term of two academic years.
6. The Assembly's operations and procedures to be used for the election of its members are established by the University General Regulations.
7. Assembly members are guaranteed access to the data necessary for the performance of their institutional tasks in compliance with the legislation in force.

Article 21 - The Doctoral Board

1. The Doctoral Board is a collegiate body representing doctoral students. It has an advisory role and is a consultative body of the Academic Senate and the Board of Governors.
2. The Doctoral Board is composed of elected doctoral student representatives in the Academic Senate, Board of Governors, Departmental Board, Doctoral School Boards and Doctoral Teachings' Committee.
3. The Doctoral Board:
 - a) adopts its own rules of procedure in accordance with the University regulations;
 - b) expresses an opinion on:
 - I) the University General Regulation, the Ethical Code and the Sustainability Commitments Charter, for the parts falling under its competence;
 - II) proposals modifying the organisational structure of the Doctoral Schools and PhDs.



4. The Doctoral Board drafts proposals on all matters of interest to doctoral students. In particular, it makes proposals on the matters referred to in paragraph 3 b) of this article. It performs any other duties assigned to it by the university regulations, by this Charter and by the Regulations.
5. The Doctoral Board elects a President from among its members, with a term of two academic years.
6. The Board's operations and procedures to be used for the election of its members are established by the University General Regulations.
7. Board members are guaranteed access to the data necessary for the performance of their institutional tasks in compliance with the legislation in force.

Article 22 - Student Advocate

1. An Advocate is established for the students of the University.
2. The Advocate is appointed by the Rector based on a proposal by the Student Assembly after consulting the Academic Senate, from among persons of proven professional competence, for a period of two academic years, renewable immediately only once. The Board of Governors establishes the Student Advocate's emoluments.
3. The Student Advocate is available to assist students in exercising their rights and to receive any complaints. The Student Advocate is entitled to conduct investigations and reports to the Rector, who acts within his/her jurisdiction in relation to the specific case. Students may contact the Advocate anonymously, and elements that might identify them must remain anonymous. Students are not entitled to access to administrative documents.

Article 23 - Equal Opportunities, Employee Well-being and Inclusion Committee

1. The Equal Opportunities, Employee Well-being and Inclusion Committee promotes initiatives implementing equal opportunities and recognition of the differences between man and woman within the meaning of applicable Italian and Community legislation. It ensures respect of the principle of non-discrimination based on gender and sexual orientation and offers support to victims of violations and oppression. The Committee also ensures that no workplace harassment occurs within the University.
2. Respecting equal representation of both genders, the Committee is composed of three members appointed by the representative unions for the purposes of Articles 40 and 43 of Legislative Decree 165/2001, two students elected in accordance with procedures established by the University General Regulations and five representatives of the University, of whom three are appointed by the Rector, including the President, and two by the General Director. The Committee governs its operation by means of regulations approved by decree of the Rector after consulting the Board of Governors.
3. The Committee's duties are defined in paragraph 1, and include those provided for by applicable legislation in force, also adapting the name of the body where required by law.



Chapter IV- Management bodies and administrative structures

Article 24 - Nature of Administration

1. The University shapes its organisation and activities to the general requirements of efficiency, effectiveness, transparency and simplification.
2. The University autonomously adopts an organisation plan for the services necessary to reach its institutional goals by resolution of the Board of Governors.

Article 25 - General Director

1. In accordance with the directions provided by the Board of Governors, the General Director is responsible for the overall management and organisation of University services, material resources and technical administrative staff, and for the tasks provided for by the legislation in force concerning management in public administration. The General Director also:
 - a) oversees the implementation of programs and objectives, entrusting their Administrative Managers;
 - b) participates in the governing bodies of the University in accordance with this Charter;
 - c) verifies and oversees the activities of the Administrative Managers and exercises reserve power in case of inaction;
 - d) in the context of directives expressed by the Board of Governors, signs University agreements that are not reserved to the Rector and endorses the contracts necessary for management;
 - e) adopts acts engaging spending, within the framework of directives expressed by the Board of Governors.
2. The General Director submits an activity report annually to the Board of Governors, the Academic Senate and the Evaluation Board, attaching the reports of the individuals responsible for the services and structures, including decentralised ones.
3. Based on a proposal of the Rector after consulting the Academic Senate, the office of General Director assigned by the Board of Governors to a person with high professional qualifications and multi-year proven experience with managerial functions identified through a public selection. The term is for a fixed period of no more than four years and is renewable.
4. The General Director designates someone from among University Administrative Managers to replace him/her in case of absence or impediment.

Article 26 - Management duties

1. As provided for by the legislation on state management, Administrative Managers and holders of executive appointments implement the programs approved by the academic bodies for the part under their respective responsibility and in accordance with the General Director's directives. For this purpose, resources and staff are allocated to them



and they exercise independent spending powers for their activities according to the limits assigned to them by the General Director. They evaluate the personnel assigned to them in accordance with the principle of merit and are responsible for the results achieved in terms of efficient use of resources and effective management, with respect to the objectives set and organisational conduct. They report to the General Director on a regular basis, including with proposals and opinions.

2. If lacking staff and for proven and objective service requirements, the General Director may assign executive tasks for a limited time to persons not having management qualifications, having specific and proven professional qualifications and in compliance with the rules in force, pursuant to paragraphs 6 and 6-bis of Article 19 of Legislative Decree 165 of 30 March 2001 as subsequently amended.

3. The duties assigned to Administrative Managers may be revoked by the General Director for reasons of necessity and urgency, specifically indicated in the revocation provision.

Article 27- Central Services

1. Central Services provide essential services or those supplementing educational and research activities such as books, IT, internet, language, technical, statistical, printing and publishing.

2. Central Services may be granted decision-making autonomy with regard to the resources allocated by the Administration or acquired from third parties, in respect of the accounting principles relating to the university single budget under Law 240/2010.

3. The establishment, organisation and operation of Central Services are governed by the University General Regulations.

TITLE III - ORGANISATION OF EDUCATION AND RESEARCH STRUCTURES

Chapter I - Departments and Interdepartmental Schools

Article 28 - Department characteristics and functions

1. The Departments constitute the fundamental structure into which the University is divided to perform its research and teaching tasks.

2. The Departments organise and manage:

a) the research activities of the various scientific-disciplinary fields;

b) the teaching activities for the Bachelor's Degree and Master's Degree programmes and Doctoral Schools, and, along with other University structures that may have been created for this purpose, Professional Masters, Advanced Specialisation Courses and Doctoral Courses.



3. The Departments have decision-making autonomy with regard to the resources allocated by the Administration or acquired from third parties, in respect of the accounting principles relating to the university single budget under Law 240/2010.
4. All professors and researchers are assigned to the Departments upon request approved by the Department Board and the Academic Senate. The Departments are also assigned the technical administrative staff necessary for their operation.
5. Finally, the Departments are assigned the research grant holders and contract teachers referred to in Article 23 of Law 240/2010, whose research or teaching is in, or is similar to, the relevant scientific-disciplinary fields of the Departments themselves, as well as research fellows and Visiting Professors (Visiting Scholar) whose credentials have been assigned via a Department resolution.
6. The Departments submit requests for teaching posts for the opinion of the Academic Senate and the resolution of the Board of Governors within their overall research and teaching development plan. They also decide on proposals to call teachers in their scientific-disciplinary fields.
7. The Departments adopt appropriate regulations governing their operation, which must be approved by the Academic Senate by an absolute majority of members after consulting the Board of Governors.

Article 29 - Department creation methods

1. The establishment of a Department is authorised by the Board of Governors after consulting the Academic Senate, based on a detailed scientific and teaching proposal presented by a group of teachers. The Board of Governors then rules on activation after consulting the Academic Senate, taking account of the logistical and instrumental situation of the new structure, as well as the financial resources and technical administrative staff required for its operation.
2. At least 45 teachers are required to submit the proposed establishment and for the creation of a department. Should the number of teachers of a Department fall below the limit defined by law, the Academic Senate proposes its closure to the Board of Governors.

Article 30 - Internal Department structure

1. The Department is governed by the Director, the Committee, the Board and the Joint Teaching Affairs Committee.
2. In accordance with their Regulations, the Departments may be organised into Centres, Sections, Laboratories and institutes with the favourable vote of the majority of the members of the Department Board where the complexity of the cultural and scientific areas present in a single department makes it appropriate. The Department Board may close them with the favourable vote of the majority of members.



3. The Department Regulations may also require the following bodies: a Research Committee coordinating research activities; Teaching Committees coordinating educational activities, including PhD Courses.

4. The Department Regulations can also provide for the establishment of a Scientific Council with consultative functions, composed of teachers from outside the University, including foreigners, for the evaluation of its research activities.

Article 31 - The Department Board

1. The Department Board is the Department's programming and management body. In particular, the Board:

- a) dictates the general criteria for the use of the funds allocated to the Department;
- b) dictates the criteria for the use of the resources and spaces assigned to the Department;
- c) based on a proposal from the Director, approves the use of the financial resources allocated by the Administration or acquired from third parties;
- d) approves the Regulations for the Department and Doctoral Courses, where offered, in compliance with the University Regulations. It expresses its opinion on the regulations of the Interdepartmental Schools in which the Department participates;
- e) proposes the teaching posts to be submitted to the opinion of the Academic Senate and to the Board of Governors for resolution;
- f) votes on proposed calls of teachers;
- g) approves the curriculum statement of the Department and of the Interdepartmental or Inter-university Schools in which the Department participates;
- h) discusses the assignment of teaching duties to Department teachers and coverage of all courses;
- i) generally oversees the proper performance and quality of educational and research activities;
- l) approves the three-year reports on teachers' scientific and teaching activities;
- m) expresses an opinion on leaves for study or scientific research;
- n) promotes the international scope of programmes and research;
- o) approves interdepartmental research programs based on reciprocal agreements between the Departments concerned;
- p) submits an annual report to the Rector and the Academic Senate on the Department's research and teaching activities.

2. The following are members of the Department Board:

- a) the Department Director;
- b) the professors and researchers belonging to the Department;
- c) representatives of the technical administrative staff assigned to the Department, the number of whom is indicated in the Department Regulations referred to in paragraph 7 of Article 28, and which may not be fewer than two;



d) representatives of students enrolled in Bachelor's Degree, Master's Degree, specialisation and doctoral programmes belonging to the Department, the number of whom is indicated by the Department Regulations referred to in paragraph 7 of Article 28 and which may not be fewer than three or more than six. Election rules are established in the University General Regulations.

e) the Department Executive Officer who participates in the meetings in an advisory and recording capacity;

f) a representative of contract teachers, research grant holders and research fellows, who have no voting rights and are identified as established in the University General Regulations.

3. In all matters relating to the functions and activities of the teaching staff, and in particular in matters relating to paragraph 1 e), f), h), l) and m) of this article, the Department Board takes resolutions in the composition limited to teachers, in the corresponding and higher classification. Other modes of operation of the Department Board are governed by the Department Regulations, within the limits established by the Charter.

4. The Department Board is convened by the Department Director. It is convened at least once every three months or at the request of at least two-thirds of its members.

5. The minutes of the Department Board are signed by the Department Director and the Department Executive Officer.

Article 32 - The Department Director

1. The Department Director represents the Department. He/She convenes and chairs the Council and the Committee, oversees the implementation of their resolutions and performs all the duties not expressly assigned to the Department Board.

2. The Department Director is elected by the full-time full professors with an open-ended contract in the Department Board, by an absolute majority of those eligible to vote in the first round, and by an absolute majority of voters in successive rounds, provided at least one-third of eligible voters participate in the second round.

3. If full professors are unavailable, a full-time associate professor from the Department may be elected as Department Director.

4. The Department Director is appointed by a decree of the Rector for a term of three academic years and is immediately renewable once.

5. The Department Director may request a reduction in his/her teaching obligations from the Rector at the beginning of the academic year.

6. The Department Director appoints a Vice Department Director from among the full-time full or associate professors with an open-ended contract from the Department, who replaces him/her in case of absence or impediment. The Vice Department Director is appointed by a decree of the Rector.



7. In the event of necessity and urgency, the Department Director may adopt measures assigned to the Department Board, submitting them for ratification at the next meeting.

8. The post of Department Director is incompatible with that of Rector, Vice-Rector, Rector's Delegates, Teaching Committee Coordinator, Head of the Specialisation School, Interdepartmental School Head and Head of the Doctoral School. It is also incompatible with the institutional duties of the University Libraries System.

Article 33 - The Department Committee

1. The Committee assists the Department Director in the performance of his/her duties, performs any duties assigned to it by the University Regulations and those delegated to it by the Department Board.

2. Members by right of the Committee are the Department Director, who calls and chairs it, the Vice Department Director, the Department Head's delegates who chair the Research Committee and the Teaching Committee, where constituted, and a number of teachers established in the Department Regulations.

3. The Department Board may delegate specific duties to the Committee, according to the methods and within the limits determined by the Department Regulations.

4. The Committee is convened and chaired by the Department Director. The Department Secretary participates in the Committee, with advisory and recording duties.

5. The Committee's term is three academic years and expires with the end of the Department Director's term.

Article 34 - Department Executive Officer

1. The administration, coordination and direction activity of technical administrative staff is performed by the Department Executive Officer, who is chosen from University staff with a fixed-term mandate in writing assigned by the General Director after consulting the Department Director. It can be renewed with the same formalities.

2. After consulting the Department Director and Executive Officer, the General Director may assign in writing the post of Vice Department Executive Officer to a member of Department staff.

3. The Department Executive Officer implements the resolutions taken by the Department bodies, and:

a) assists the Department Director in activities aiming to improve the Department's operation;

b) coordinates management, administrative and accounting activities, research and education services, communication and fund raising, assuming responsibility for them within the limits of that attributable to it;

c) coordinates and evaluates Department technical administrative staff, of whom he/she is a hierarchic superior, consulting the Department Director for technical administrative staff of the scientific area;



d) attends and serves as secretary at Department Board and Committee meetings, drafts and signs the minutes with the Department Director, in accordance with the rules and the University Regulations.

4. The office of Department Executive Officer may be revoked by the General Director after consulting the Department Director before expiry of the term with a written and reasoned statement, due to organisational changes or as a consequence of specific investigation with negative results.

Article 35 - Interdepartmental Schools

1. For the coordination of interdepartmental educational activities, the Departments may propose the establishment and opening of special Schools that must consist of at least two Departments.

2. The following are School bodies:

a) the Director;

b) the Teaching Committees of the individual programmes and the Teacher Boards of PhD programmes, Master's programmes and University Specialisation Schools, where present;

c) a Committee, convened and chaired by the School Director, composed of the Directors of the Departments creating the School or their delegates, of the coordinators of the Teaching Committees present in the School and of one student representative, in the number indicated in the School Regulations referred to in paragraph 7 below and elected according to the procedures established by the University General Regulations;

d) a Joint Teaching Affairs Committee.

3. The institution and activation of Interdepartmental Schools are proposed by an absolute majority of members of the Department Boards involved. The institution and activation and/or participation in an Interdepartmental School commits the Departments involved to provide the resources necessary for the education products provided for in the school project.

The institution and activation of Interdepartmental Schools must be approved by the Board of Governors after consulting the Academic Senate.

Interdepartmental Schools are established and activated in relation to the proportion of the total number of structures within the entire university, it being understood that this number cannot be greater than 12, within the meaning of Article 2, paragraph 2 d) of law 240/2010.

4. The election of the Coordinators of the Teaching Committees belonging to the Interdepartmental Schools and the election of the members of the Teaching Committees of the curricula are governed by the University General Regulations.

5. The Director of an Interdepartmental School is elected by the School Committee from among full-time full professors of the Departments constituting the School, except for Department Directors, with an absolute majority of the voters in the first round. In the



event the Director is not elected, a run-off is held between the two candidates with the highest number of votes. In the event of a tie, successive rounds of voting are held.

6. The Director of an Interdepartmental School is appointed by a decree of the Rector for a term of three academic years and is immediately renewable once.

7. After consulting the Department Boards constituting the School, the School Committee submits the School's Regulations for the approval of the Academic Senate after consulting the Board of Governors.

8. Interdepartmental Schools submit the curriculum statement to the Departments constituting the individual Schools, which is approved by the individual Department Boards and which assigns teaching responsibilities to the teachers relating to their own Departments.

9. The Schools coordinate the educational activities planned by the Teaching Committees of the Course programmes, Master's and Specialisation Schools, and organise cultural, training and guidance activities for students with particular attention to international aspects.

10. After three years of membership, the individual Departments may decide to withdraw from a School by a resolution taken by an absolute majority of members of the Department Board.

11. Deactivation of Interdepartmental Schools is proposed by the Department Boards involved by an absolute majority of the members of each Department and with the majority of the Departments constituting the School. The Board of Governors votes on the deactivation proposal after consulting the Academic Senate. The School is deactivated if fewer than two Departments participate in it.

Article 36 - Teaching Committees

1. Teaching Committees organise the activity of one or more Course programmes, including for different classes, provided they are homogeneous from a scientific and cultural point of view.

2. Teaching Committees may be established independently within a Department or an Interdepartmental School.

3. Teaching Committees are appointed by the Department Boards concerned in accordance with University Teaching Regulations. Based on the number of course programmes and reference classes referred to in paragraph 1 above, they are formed by between five and nine teachers, one of whom serves as Coordinator. The Coordinator must be a full or associate professor appointed by the Department Board.

4. Teaching Committees and their Coordinators hold office for three academic years.

Article 37 - Joint Teaching Affairs Committees

1. Joint Teaching Affairs Committees constitute a permanent observatory of teaching, guidance, tutoring and placement. They monitor the curriculum, the quality of teaching



and the services provided to students by teachers. They identify indicators to assess the results of the curriculum, the quality of teaching and the service provided to students, and submit them to the Evaluation Board. They express opinions on the activation and deletion of Course programmes.

2. The Committees are composed of four teachers appointed by the Department Board or by Interdepartmental School Committee, and four students enrolled in the Course programmes offered by a Department or coordinated by an Interdepartmental School, elected in accordance with the rules established by the University General Regulations. The Department Board or Interdepartmental School Committee appoints the Commission President from among the teachers designated by them.

3. The Committee is convened by the President at least twice a year.

Chapter II - Other education and research structures

Article 38 - Doctoral courses and schools

1. Doctoral programmes are established and activated on a proposal of the Departments and with a resolution of the Board of Governors following consultation of the Academic Senate. Their aim is to provide high research training and to thereby provide the skills necessary to carry out highly qualified research and professional activities at the international level.

2. Doctoral programmes can be managed within the Departments or Doctoral Schools, including at the national and international inter-university levels, or the University Doctoral School.

3. The University may establish a University Doctoral School to coordinate doctoral programme activities.

4. For any other regulation governing the structure and operation, see the appropriate PhD Regulations of Ca' Foscari.

Article 39 - University Schools

1. The University may establish and activate University Schools coordinating educational activities other those of Bachelor's and Master's Degree programmes.

2. University Schools can coordinate PhD programmes, Professional Master's programmes or other activities linked to permanent education or summer courses.

Article 39 a) - Ca' Foscari International College

1. The Ca' Foscari International College is an honours university college established by the University for particularly deserving students. It combines a human, academic and professional education project with housing.

2. The College offers Bachelor's and Master's Degree programme paths in various Course Programmes. The College's activities include the presence of teachers and tutors



dedicated to special training and guidance, and are enriched with seminars and additional courses taught by internationally renowned teachers.

3. The College's operation is governed by specific Regulations approved by the Academic Senate following consultation of the Board of Governors.

Article 40 - Specialisation Schools

1. Specialisation Schools are educational structures—including inter-university ones—that oversee the performance and organisation of educational activities aimed at training specialists in specific professional sectors.

2. Specialisation Schools are established and activated by a resolution of the Board of Governors following consultation of the Academic Senate, on a proposal from one or more Departments or other universities.

3. The bodies of Specialisation Schools are: a) the School Board; b) the Director of the School.

4. The School Board is composed of no fewer than three full professors of the University and the Director of the School. They are elected by the Council or by the Department Boards involved in accordance with the rules established by the University General Regulations.

5. The Director is appointed by a decree of the Rector. He/She chairs the Council and oversees the School's educational activities for a term of three academic years immediately renewable once.

Article 41- Inter-university Research Centres

1. Inter-university Research Centres may involve one or more Departments of University Ca' Foscari of Venice with one or more departments of other universities for research activities on the basis of multi-year projects.

2. The institution and activation of Inter-university Research Centres are proposed by the Departments concerned and approved by the Board of Governors after consulting the Academic Senate.

3. The constituting resolution indicates the organisational structures, staffing, resources provided by the promoting Departments and resources to be identified for the Centre's operation. The same resolution establishes the administrative and accounting regulations, the duration and conditions for renewal.

TITLE IV - COMMON RULES

Chapter I - Collegiate Bodies

Article 42 - Operation of collegiate bodies

1. The validity of the resolutions of collegiate bodies require at least the absolute majority of those eligible to vote, except where a different structural quorum is required for certain



topics by this Charter or by law. The University General Regulations determine the collegiate bodies for which members having justified their absence are not counted when calculating the majority.

2. The resolutions of collegiate bodies are validly adopted by an absolute majority of those present, except when the University Charter or University General Regulations expressly provide otherwise for certain topics. In the event of a tie, the president has the casting vote.

3. The resolutions of collegiate bodies are immediately enforceable. The minutes are generally approved at the next meeting, unless approved during the meeting.

4. The vote of a collegiate body against a proposal by the President does not imply his/her resignation.

5. The Secretary of the collegiate bodies takes the minutes of meetings and may be assisted by technical administrative staff at the appropriate level.

Article 43 - Renewal of collegiate body members

1. Teachers and technical administrative staff appointed or elected to the collegiate bodies provided for by the Charter remain in office for three academic years.

2. Student representatives in the collegiate bodies provided for by the Charter are renewed every two academic years and their term is renewable consecutively only once.

3. Members appointed or elected to collegiate bodies of the University and of individual structures may be renewed consecutively only once.

4. Office holders and members of collegiate bodies remain in office after the expiry of their term for no more than 45 days, starting from the day of expiry of their term.

5. During the extension period, the expired bodies may adopt only ordinary administration resolutions, urgent acts and acts that cannot be postponed, specifically indicating the reasons for the urgency.

Article 44 - Disqualification and incompatibility

1. Except for justified reasons, the absence of the office holder results in the disqualification of the office if the absence persists for a continuous period of more than three months for single members and for three consecutive sessions for collegiate bodies.

2. Professors with a fixed-term contract may not exercise all of the academic duties provided for by the Charter and are disqualified from said positions if held upon the occurrence of this status.

3. Members of the Academic Senate and the Board of Governors may not:

a) hold other academic positions except for Rector limited to the Academic Senate and the Board of Governors, and for Department Directors, limited to the Senate, if they are elected to it;



- b) be members of other University bodies except for the Department Board, Student Assembly and Doctoral Board;
 - c) serve as Director or President of Specialisation Schools or serve on the Board of Governors of Specialisation Schools;
 - d) hold any political office for the duration of their term or hold the office of Rector or be a member of the Board of Governors, the Academic Senate, the Evaluation Board, or the Audit Committee of other Italian state, non-state or internet universities;
 - e) perform duties relating to the programming, financing and evaluation of university activities at the Ministry of Education, Universities and Research, or at the National Agency for the Evaluation of Universities and Research Institutes (ANVUR);
 - f) hold an executive office in trade unions or trade associations, or in organisations with which the University maintains commercial relationships.
4. Candidature for academic positions is reserved to teachers having seniority at least equal to the duration of the term of office.
5. Candidature for student representatives in the Academic Senate, the Board of Governors, Evaluation Board, Department Boards, Inter-departmental School Committees and Department Joint Teaching Affairs Committees may be students enrolled for the first time and no later than the first year following withdrawal from Bachelor's Degree, Master's Degree and doctoral studies at the University.

Article 45 - Remuneration for the office

- 1. Holders of several offices for which an allowance is provided may opt for only one of them.
- 2. The absence of the holder of an office for a continuous period of more than three months results in the suspension of the allowances and its assignment to the deputy, where one exists, until the office holder returns to service.

Chapter II - Regulations

Article 46 - Types of Regulations

- 1. The following are University Regulations:
 - a) the University General Regulations;
 - b) University Educational Regulations;
 - c) PhD Regulations;
 - d) Professional Master's Programme Regulations;
 - e) Regulations for administration, finance and accounting;
 - f) Regulations of educational activities managed by students;
 - g) Regulations for the implementation of rules on administrative procedures and the right of access to administrative documents;



- h) Regulations for the administration, keeping and protection of administrative documents;
- i) Regulations for the University Libraries System;
- j) Regulations for the identification of criteria and procedures for research, teaching, guidance and tutoring by professors and researchers;
- k) Regulations for the identification of criteria and procedures for the determination of additional remuneration of researchers to whom modules or courses are entrusted;
- l) Regulations for the identification of procedures for self-certification and verification of the performance of teaching and services to students and differentiation of educational tasks in relation to different scientific-disciplinary areas;
- m) Regulations on the incompatibility of a teaching position with the exercise of commerce and industry; criteria and guidelines for the creation of university spin-offs and start-ups;
- n) Regulations for the definition of criteria and procedures for the evaluation of the commitment of teachers for the allocation of three-yearly raises;
- o) Regulations for the provision of additional compensation for teaching staff and technical administrative staff contributing to the acquisition of third-party contracts or private funding;
- p) Regulations governing the call for full and associate professors in compliance with the Ethical Code and the principles established by the European Charter for Researchers;
- q) Regulations governing the procedures for the award of research grants;
- r) Regulations governing procedures for the award of teaching contracts;
- s) Regulations governing public procedures for the selection of fixed-term researchers;
- t) Regulations governing the call for full and associate professors within the meaning of Article 18 of Law 240/2010;
- u) Regulations for visiting professors and researchers;
- v) Regulations for research fellows;
- w) Regulations for the organisation of University administrative structures;
- x) any other Regulations governing subjects of interest to the University.

Article 47 - Content of University Regulations

1. The University General Regulations govern the organisation and operation of the University as a whole and the election procedures of government bodies and of representation in the collegiate bodies established by the Charter. It is voted by the Academic Senate by an absolute majority of members after consulting the Board of Governors.
2. The University Educational Regulations govern the course plan of all programmes for which the University issues academic degrees and of all training activities provided for by the Charter. They establish general criteria for the formation of the regulations of



educational structures. They are approved by the Academic Senate by an absolute majority of members after consulting the Board of Governors.

3. The Regulations of PhD Schools and the Professional Master's Programme Regulations are approved by the Academic Senate by an absolute majority of members after consulting the Board of Governors.

4. The Regulations for administration, finance and accounting govern management criteria, administrative and finance procedures and related responsibilities so as to ensure expedient and efficient delivery of expenditures and a balanced budget. They also govern the administration of assets, internal controls of efficiency and of the results of overall management of both the University and individual spending centres. The Regulations are approved by an absolute majority of the members of the Board of Governors.

5. The Regulations of educational activities managed by students are approved by the Academic Senate by an absolute majority of members after consulting the Student Assembly.

6. The Regulations for the implementation of the rules on administrative procedure and the right of access to administrative documents establish detailed rules for the completion of the administrative procedure and detailed arrangements for the exercise of the right of access to administrative documents. They are approved by the Board of Governors by an absolute majority of members.

7. The Regulations for the implementation of rules on administrative procedures and the right of access to administrative documents are approved by the Board of Governors by an absolute majority of members.

8. The Regulations of University Libraries System are approved by the Board of Governors by an absolute majority of members.

9. All other University Regulations concerning teaching and research are approved by the Academic Senate by an absolute majority of members after consulting the Board of Governors.

10. The Regulations referred to in j), l) and q) of Article 46 of this Charter are approved by the Academic Senate by an absolute majority of members after consulting the Board of Governors.

11. The Regulations referred to in k), m), n), o), p), r), s) and t) of Article 46 of this Charter are approved by the Board of Governors by an absolute majority of members after consulting the Academic Senate.

12. The Regulations for the organisation of University administrative structures referred to in w) of Article 46 are approved by the Board of Governors by an absolute majority of members.

13. Any other Regulations are approved by the Academic Senate and/or the Board of Governors by an absolute majority of members, depending on their areas of competence.



Article 48 - Establishment of Regulations

1. Initiative for the establishment and modification of Regulations is the responsibility of the Rector, the Head of Administration or at least one-third of the members of the advisory board responsible for approving or issuing an opinion on them.
2. The Regulations are issued by a decree of the Rector and enter into force on the seventh day following their publication, except for reasons of urgency or deferment.

Article 49 - Opinions - Expiration

1. Opinions on University Regulations requested of bodies or structures must be expressed within 30 days of receipt of the text, after which a final decision will be taken.

Article 50 - Publication of the Charter and Regulations

1. The University publishes the Charter in the *Gazzetta Ufficiale della Repubblica Italiana* and on its website. It publishes the Regulations on its website.

Article 51 - Modifications to the Charter

1. Initiative to modify the Charter is the responsibility of the Rector or at least one-third of the members of the Academic Senate or the Board of Governors.
2. Modifications to the Charter are approved by the Academic Senate with the favourable vote of the absolute majority of its members, following consultation of the Board of Governors.
3. The resolution modifying the Charter enters into force on the 15th day following its publication in the *Gazzetta Ufficiale della Repubblica Italiana*.

Article 52 – Ethical Code

1. The Ethical Code for teachers, students, technical administrative staff, contract staff and linguistic experts establishes the fundamental values of the university community, promotes recognition and respect for individual rights and the acceptance of duties and responsibilities toward their home institution, and defines the rules of conduct within the community. The rules contained therein aim to prevent any form of discrimination and abuse, and to govern cases of conflict of interests or intellectual property.
2. They are approved by the Academic Senate by a majority of members after consulting the Board of Governors.
3. Without prejudice to the prerogatives and responsibilities relating to disciplinary proceedings, proven violations of the Ethical Code lead to the imposition of penalties provided for in paragraphs 4 and 5, in accordance with the principle of graduality.
4. The penalties for teachers, technical administrative staff, contract staff and linguistic experts are:
 - a) written reprimand (in the case of a minor infraction);



- b) freeze of raises or career advancement for one year in the case of more serious infractions;
 - c) in the case of a repeat offence following the penalties imposed in a), the penalties provided for in b) are imposed;
 - d) in the case of a repeat offence following the penalties imposed in b), a one-year suspension is imposed, along with a ban on holding institutional positions for the following five years.
5. The penalties provided for students are:
- a) written reprimand (in the case of a minor infraction);
 - b) suspension of three months to one year (for more serious infractions, or in the case of a repeat offence).
6. In respect of the adversarial principle, the verification of the infraction and the decision regarding the penalty to be imposed are the responsibility of the Academic Senate, on proposal of the Rector.
7. In cases where the conduct includes not only an ethical offence, but also a disciplinary offence, the disciplinary bodies responsible for disciplinary proceedings pursuant to Article 10 of Law 240/2010 shall be competent.

Article 53 - Sustainability Commitments Charter

- 1. The Sustainability Commitments Charter establishes the objectives aimed at minimising the University's impact on the environment and natural resources, increasing social cohesion and reducing inequalities within it, promoting sustainable cultural growth and economic progress in the region.
- 2. It is approved by the Board of Governors after consulting the Academic Senate.

TITLE V - FINAL PROVISIONS AND TRANSITIONAL RULES

Article 54 - Interpretations

- 1. In the Charter:
 - a) "professors" shall mean assistant, full and associate professors and non-tenured professors;
 - b) "teachers" shall mean assistant, full and associate professors and non-tenured professors as well as researchers with an open-ended or fixed-term contract
 - c) "researchers" shall mean researchers with an open-ended or fixed-term contract, as well as non-renewable university assistants;
 - d) "students" shall mean those enrolled in Bachelor's Degree and Master's Degree programmes, Specialisation Schools, PhD and Professional Master's programmes, Summer Schools, and Inter-university Schools at University Ca' Foscari of Venice;



- e) "technical administrative staff" shall mean all staff who are not teachers at the University, including contract staff and linguistic experts from each functional area and category, including management;
- f) "personnel" shall mean teaching staff, technical administrative staff, contract staff and linguistic experts;
- g) "CFU" shall mean university credits.

2. In the Charter, the expression "is immediately renewable only once", used for elected three-year terms or subject to appointment, shall mean that the term of office may not exceed six years out of nine years.

Article 55 - Election of new University Governing Bodies

1. The Academic Senate, formed on the basis of the new Charter, must be established within 120 days from the publication of the new Charter in the *Gazzetta Ufficiale della Repubblica Italiana*.
2. The Board of Governors, formed on the basis of the new Charter, must be established within 60 days from the establishment of the new Academic Senate.

Article 56 - Extensions and limits to the renewal of terms of office

1. The Presidents and the Faculty Boards, as well as other statutory bodies foreseen by the old Charter and not foreseen in the new one remain in office until an expiration resolution is adopted by the Board of Governors, and in any case, not later than 30 days from the date of entry into force of this Charter.
2. The members of the Academic Senate and the Board of Governors remain in office until the establishment of the new government bodies and, if they hold a second consecutive term of office, are not immediately renewable.
3. The members of the Evaluation Board and the Audit Committee remain in office until the establishment of the new members of the two Bodies, who will be appointed by the new competent governing bodies at the first meeting and, if they hold a second consecutive term of office, are not immediately renewable.
4. The term of the Rector in office at the entry into force of this Charter is extended pursuant to paragraph 9 of Article 2, third sentence of law 240/2010.

Article 57 - Regulations

1. All University Regulations must be modified according to the new Charter within 12 months from the publication of the new Charter in the *Gazzetta Ufficiale della Repubblica Italiana*. Otherwise the regulations apply *mutatis mutandis*.