

VISITING SCHOLARS

1) I have received the Nomination Decree, what are the next steps?

If you need to obtain a VISA, you can contact our International Staff Office: internationalstaff@unive.it. Find all relevant information at this [page](#).

This page offers international researchers and professors useful information about living in Italy and in Venice in particular: how to obtain the documents necessary for your arrival and your stay in Italy (visa, nulla osta, tax code and residence permit), how to get health insurance, and how to find accommodation.

2) How and when will the expenses' reimbursement be issued?

The payment of the remuneration for the activities carried out can only take place after delivery:

- of the Activity Report containing the approval of the referent professor;
- of the Performance Note - Payment form to the Secretary / Teaching Sector of the DSAAM Department;
- of the Declaration to avoid double application of income tax (see next FAQ).

3) Tax and Agreement for avoid double taxation

The total amount of the compensation indicated in the contract is the gross amount.

According to the Italian regulations, the total amount of the compensation may be taxed up to 45%, unless you manage to get the Certificate of Fiscal Residence from the Fiscal Authority of your Country and the Declaration to avoid double application of income tax (if you don't have a Certificate of Fiscal Residence, the Declaration should be signed by the Fiscal Authority).

In case you decide to submit these documents, you will pay the taxes in your Country and only 8.5% of the compensation will be withheld by the University (IRAP tax = Regional Tax on Productive Activities).

4) Unive account request

The Visiting Scholar will obtain an unive account unive but will not receive an email account.

5) Will I receive a badge or a photocopy card?

The University Badge is available only to those who stay for more than 6 months. The photocopy card can be requested to DSAAM Department and will be erogated by Biblioteca CFZ.