



## 1. Academic Calendar (Tentative Schedule)

	Spring Semester 2021	Fall Semester 2021
<b>Nomination Deadline</b>	<b>November 15, 2020</b>	<b>May 15, 2021</b>
<b>Application Deadline</b>	<b>November 25, 2020</b>	<b>May 25, 2021</b>
Recommended Arrival Date	Around March 29~31	Around September 17~20
Orientation Dates	April 1~9	September 21~28
Classes Start	April 10	October 1
Classes End	July 31	February 5
Vacation During Semester	<u>Summer Vacation:</u> August 1~September 30	<u>Winter Vacation:</u> December 25~January 5 <u>Spring Vacation:</u> February 6~March 31
Transcript Issue	After October	After April

\*Semester schedule is subject to change without notice.

## 2. Exchange Program Information

There are 2 programs to choose from, depending on their Japanese language proficiency.

SWU Academic Program (Advanced Level)	
Language requirement	N2 level on the Japanese-Language Proficiency Test (JLPT) or above *Student should submit the JLPT certificate when applying.
Courses / Credits	-Students should take at least 8 courses (up to 10 courses). (language courses are worth 1 credit, and liberal arts courses are worth 2 credits per course) -Students choose from a list of courses open to international students (Japanese language and liberal arts courses). -Students register for classes during orientation period. -Course syllabus search website: (in Japanese) <a href="https://up.swu.ac.jp/unipa/faces/up/co/Com02401A.jsp">https://up.swu.ac.jp/unipa/faces/up/co/Com02401A.jsp</a> *Not all courses are open to international students.
Intensive Japanese Language Program (Intermediate Level)	
Language requirement	Must have studied basic Japanese (JLPT N3 level or CEFR A2 level recommended) before arrival.
Courses / Credits	-Students take 5 mandatory Japanese language courses. (worth total of 8 credits) *Course details are on the CIE website: <a href="https://cie.swu.ac.jp/english/prospective/exchange/#b">https://cie.swu.ac.jp/english/prospective/exchange/#b</a> -Students may take up to 2 elective liberal arts courses (Taught in English or in Japanese *depending on students' Japanese level) open to participants of this program. -Students register for classes during orientation period.
Program Fee	JPY 300,000 /Semester
<u>Exchange students</u> : Program fee will be waived	
<u>Non-exchange students from Partner Institutions</u> : JPY 150,000/Semester (50% discount)	

### 3. Accommodation Information

There are 3 types of housing choices near the university campus and other off-campus dormitories.

	SWU Gakusei-Kaikan	SWU International House	Other Off-campus Dormitories
Access	3 min walk from campus	3 min walk from campus	30~40min commute by train
Type	Three-bedroom apartment style room shared with 1 or 2 other students. (approx. 72 m <sup>2</sup> )	-Single apartment style room (approx. 20 m <sup>2</sup> )	Single room with shared facilities *male residents included
Room Facility	Bed, desk & chair, A/C, Closet, Bathroom, Shower-room, Kitchen, Fridge, Microwave oven	Bed, desk & chair, A/C, Closet, Bathroom, Shower-room, Kitchen, Fridge, Microwave oven	Bed, desk & chair, A/C, Closet
Monthly Rent	JPY 56,000~60,000/person (Utility costs included)	JPY 53,000/person (Utility costs included)	Approx. JPY 50,000~60,000/person (Utility costs included)
Food	Approx. 25,000 Yen * (Estimated cost for meals)		
Transportation	JPY 0	JPY 0	Approx. JPY 3,000/month (Depend on Accommodation)
Note			Bathroom, Shower-room, Kitchen, Laundry, and Dining are shared.

#### NOTE

Please note, that the accommodation placement may not be your first choice, due to limited number of rooms available for each accommodation.

### 4. Events and Support

There are a variety of events and support for exchange students.

Seasonal Events	SWU offers events, activities and field trips for students to experience Japanese culture and customs.  e.g.) - International Students' Welcome Party - Hiking at Mt. Takao - Camping with Japanese students - Hatsu-Mode (Visit to shrine during New Year season) - Visit to student club activities (Tea Ceremony, Kimono-fitting, etc...)
Host Sister	Student volunteers will help international students settle in and start their school life in Japan.  <Things Host Sister can help with> - Airport Pick-up (dates shall be arranged by CIE) *Students pay their own transportation fee from the airport - Documentation at the ward office - Opening a bank account - Buying daily necessities, etc...

## 5. VISA Application and Resident Registration

These are the important procedures students are required to carry out before and after arriving to Japan.

<p>Visa Application</p> <p><u>*Mandatory</u></p>	<p>After the student application is officially accepted to SWU for the selected program, SWU will proceed in applying for the Certificate of Eligibility (CoE). Once the CoE is issued, SWU will send both the original copy of the Letter of Acceptance (LOA) and COE to the students' home institution. Students should receive these documents and apply for their visa at the nearest Japan Embassy or Consulate of their home country.</p>
<p>Residence Card &amp; National Health Insurance</p> <p><u>*Mandatory</u></p>	<p>When students enter Japan with their student visa, they will receive a "Residence Card." This card notes students' visa status, period of stay and other information related to residency.</p> <p>Within 2 weeks after arrival, students must carry out residency registration procedures at the local ward office and also become a member of the "National Health Insurance."</p> <p>Students are to carry the Residence Card at all times during their stay in Japan. The National Health Insurance will be valid throughout the students' stay in Japan, and students pay only 30% of the medical fee (except some services and special operations) by paying the monthly insurance premium.</p>
<p>Part-Time Work Permission</p>	<p>In order to start a part-time job, international students must apply for work permission <i>Shikakugai katsudo kyoka</i> ("Application for Permission to Engage in Activity Other Than That Permitted Under the Status of Residence Previously Granted"). This can be done at the airport when entering Japan, and those who plan to work part-time are strongly recommended to apply for permission at the airport. Otherwise, students have to go to the Immigration Bureau later on their own. No fee is charged for the work permission.</p> <p>&lt;NOTE&gt;</p> <ul style="list-style-type: none"> <li>-International students can only work up to 28 hours per week when the University is in seeing, and up to 8 hours a day during school vacations.</li> <li>-Work in the adult and gambling business is strictly prohibited.</li> </ul>

## 6. Contact Information

Center for International Exchange (CIE)	Website for International Students
Program Coordinator	<a href="http://cie.swu.ac.jp/english/prospective/">http://cie.swu.ac.jp/english/prospective/</a>
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