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Ca' Foscari  
Venezia

**EUTOPIA**  
Alliance of 10 European Universities



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## CALL FOR APPLICATIONS EUTOPIA Impact School 2024

September 9-13, 2024

Berlin, Germany

### PREAMBLE

Created in the framework of the European Universities alliances, a flagship initiative of the European strategy for universities, EUTOPIA is a challenge-led, student-centred, inclusive alliance of 10 like-minded universities. The mission of EUTOPIA is to connect communities across our campuses in order to transform our universities into open, inclusive, diverse, and innovative enablers for outreach impact on societies.

EUTOPIA approach fosters emergence and innovation, and its shared commitments provide the coherence of its common efforts to ensure that EUTOPIA is:

- Geared towards the challenges of the future
- Student-centred and student-empowering
- Committed to the principles of openness and inclusion
- At the service of society.

### PURPOSE OF THE CALL AND GENERAL REGULATIONS

1. This call aims to select up to **3 Postdoctoral early-stage researchers** from Ca' Foscari University of Venice, from all the 8 departments.
2. The other partner universities of the EUTOPIA Alliance are: Babeş-Bolyai University, *Romania*; Vrije Universiteit Brussel, *Belgium*; CY Cergy Paris Université, *France*; Technische Universität Dresden, *Germany*; University of Gothenburg, *Sweden*; University of Ljubljana, *Slovenia*; NOVA University Lisbon, *Portugal*; Pompeu Fabra University-Barcelona, *Spain*; The University of Warwick, *United Kingdom*.
3. The EUTOPIA Impact Schools are an initiative funded by Work Package 6 of the Erasmus+ KA2 project "EUTOPIA MORE". The Impact School 2024 aims

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at bringing together 30 young researchers from all 10 partner universities of the Alliance to participate in a specially designed training programme.

4. The EUTOPIA Impact School 2024 will be held in person from September 9th to 13th in Berlin, Germany. The event is coordinated by the Technische Universität Dresden (hereinafter: TUD).
5. The official language of the event, of this call and all its documents is English.
6. Selected researchers will receive an exclusive training program in presence on the topic of "Science communication", together with international scientists from various disciplines. During the program, participants will:
  - work purposefully on their scientific texts and learn storytelling and presentation techniques under professional guidance;
  - train the necessary skills to present their research topic in a variety of academic and non-academic situations;
  - have the opportunity to try out valuable rules for communicating with a broad audience and develop your solutions;
  - create their pitch about their research projects and present it to the group.

## ADMISSION REQUIREMENTS

1. According to the objectives and description of the WP6 of the EUTOPIA MORE project, applicants must be "early-stage researchers". In line with the current "Young Leaders Academy" initiative financed by WP3 of EUTOPIA MORE, "early-stage researchers" are researchers holding a tenured or tenure-track position (*professori e ricercatori "tipo B"*), preferably between 2 to 12 years after PhD completion.
2. The selected candidates must hold the above-mentioned status both at the moment of application as well as when the event will take place. The EUTOPIA Unit at Ca' Foscari University of Venice ([eutopia@unive.it](mailto:eutopia@unive.it)) must be informed timely of any possible change in their status.

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3. Applicants must be fluent in English language, both written and oral (min. B2 level of the CEFR).
4. Applicants shall submit a full application, composed of the following mandatory documents:
  - a. the Application form (Annex 1) which includes:
    - i. a summary of past research achievements and publications and on-going research agenda;
    - ii. the motivation(s) for joining the Impact School, including training expectations, planned research collaborations, expected contribution to the Impact School and the EUTOPIA Alliance;
  - b. detailed academic CV, written in English language;
  - c. at least 1 support letter from direct hierarchy (Head of Department, Head of Research group of the applicant, Vice rector for research...);
  - d. certificate of English language: any certificate can be accepted, however candidates holding an internationally recognised certification will have a priority. The list of international certifications recognised by Ca' Foscari University of Venice is available at the following link: <https://www.unive.it/pag/40609/?L=1>.
5. Applications shall be saved as a single PDF document (including the academic CV, the support letter(s), etc.) and named as follows: ImpactSchool\_Surname\_Name.pdf (e.g.: ImpactSchool\_Rossi\_Mario.pdf).

## **ADMISSION PROCEDURE**

1. Applicants must submit their application form in English language, using the following Google Form: <https://forms.gle/b1bDJ366h7AAGGfv6>
2. Personal data collected through the Google Form will be processed by Ca' Foscari University of Venice as described below in the data protection section.
3. Ineligibility: if, at any stage in the application procedure it is established that the information provided by applicants has knowingly been falsified, candidates will be disqualified from the selection process.

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4. Deadline: **May 28th 2024, h 1.00 pm CEST**. Any application received after the deadline will not be considered.
5. Applications will be rejected in the following cases:
  - submission after the deadline;
  - ineligible status (see “ADMISSION REQUIREMENTS”);
  - wrong name, format, language required for submitting the Application (see “ADMISSION REQUIREMENTS”);
  - missing one or more mandatory documents.

## SELECTION PROCESS

### Selection

A Selection Committee will be established at Ca' Foscari University of Venice. The selection will aim for gender parity and a diversity of research domains, seniority, and backgrounds.

The final ranking (including a waiting list) will be published on Ca' Foscari website and selected candidates will be contacted via email by [eutopia@unive.it](mailto:eutopia@unive.it) to confirm their participation. Candidates who fail to confirm according to the deadlines and procedures forfeit the right to participate.

### Calendar

- Deadline for applications: **May 28th 2024, h 1.00 pm CEST**
- Publication of selected candidates: **May 30th 2024**
- Deadline for acceptance and confirmation of participation: **June 3rd, 11.00 am CEST 2024.**

### Appeal Procedure

Rejected applicants who feel that a mistake has been made in the process or that their application has not been fairly evaluated can file a complaint to the EUTOPIA Unit not later than 2 days after the publication of the final ranking on the university website, explaining their reasons.

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Complaints from applicants who have failed to satisfy all the eligibility criteria (e.g. who have not produced the required documentation or do not meet the requirements, etc.), or have failed to satisfy them within the established timeframes, will not be taken into consideration.

The appeal procedure can only come into play if a candidate feels that the Selection Committee has not handled his/her own application in line with the principles and procedures described in the call. In other words, the appeal cannot concern the decision itself, but only an alleged error made in the process.

## SELECTION CRITERIA

Eligible applications will be evaluated by the Selection Committee according to the following criteria:

- Academic CV: up to 10 points;
- Motivation: up to 10 points;
- Knowledge of English language: up to 10 points;
- Knowledge of the European Universities initiative and the EUTOPIA Alliance: up to 10 points;

## FINANCIAL SUPPORT

Ca' Foscari University of Venice will cover travel costs (travel tickets, based on its own regulations). All these costs will be covered by Ca' Foscari using the EUTOPIA MORE funds.

Participation, accommodation and meals (full board) are in charge of TUD.

## DATA PROTECTION

### Data protection information - Selection procedure

Ca' Foscari University of Venice (protocollo@pec.unive.it, Dorsoduro n. 3246, 30123 Venice), in its capacity as data controller, provides the applicants with

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information on the processing of their personal data collected to carry out this selection procedure.

The event will be held in Berlin on September 9th-13th 2024 and coordinated by TUD.

The University collects applicants' personal data, such as name, surname, contact details, academic experiences and other relevant information.

Applicants' personal data will be stored for 5 years from the time of collection. Personal data is collected and processed to select the students that wish to take part in the Event. Only the personal data of selected candidates will be shared with TUD as it is necessary for the organisation of the event.

### **Data protection information - Organisation of the event**

The Technische Universität Dresden (TUD), located at Helmholtzstrasse 10, 01069 Dresden, Germany, acts as the entity responsible for personal data. TUD collects and processes personal data for the purpose of registering individuals and facilitating their participation in the Impact School. Only authorised personnel (individuals involved in organising the event) and TUD employees have access to the data provided by applicants. This information will be retained for the duration of the event and subsequently, in accordance with applicable legal provisions. For more information regarding the processing of personal data at TUD, please refer to the TUD Privacy Policy, available at the following link: [https://tu-dresden.de/impressum#ck\\_datenschutz](https://tu-dresden.de/impressum#ck_datenschutz)

### **Consent for processing your image through photo and video means**

During the event, the organiser could capture photos and videos for the purpose of promoting the event. The photos and videos could be shared with the other EUTOPIA Partners and published on their website as well as social media platforms. Personal data in the form of images will be collected and processed only by authorised individuals within TUD, responsible for organising the event as well as the personnel and other authorised subjects of the EUTOPIA's Partners with whom the photos were shared with. In order to process images (photo and video), applicants' Consent is required. Photos will be retained for a maximum of 5 years from the time of collection. Granting consent for this processing of personal data (photo and video) is not a mandatory condition for applicants' participation in the event.

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## MORE INFORMATION AND CONTACTS

### Responsible for the procedure

Mauro Cannone, Manager of Educational Programmes and Student Services Area, is responsible for the procedure, according to Law n. 241/1990.

For details on the EUTOPIA Alliance see <https://eutopia-university.eu/>

For details on the EUTOPIA MORE project see [www.unive.it/pag/43372](http://www.unive.it/pag/43372)

For further information, please contact: [eutopia@unive.it](mailto:eutopia@unive.it)

Venice, 13th May 2024

The Rector

Prof. Tiziana Lippiello

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# EUTOPIA Impact Schools

## Application Form 2024

### Mandatory instructions for the application

- Save this application form as **a single PDF document**, including the academic CV, the support letter(s), etc.
- Entitle the file: **ImpactSchool\_Surname\_Name.pdf** (e.g.: ImpactSchool\_Rossi\_Mario.pdf)
- Upload the single merged PDF to the following Google Form:  
<https://forms.gle/b1bDJ366h7AAGGfv6>
- Font: Calibri, minimum size: 11

Applications which do not respect the above requirements will be rejected.

1- Applicant details	
Surname(s)	
Name(s)	
Gender (M, F, non binary, other, prefer not to say)	
Institutional email (mandatory: @unive.it)	
Phone number	





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## 2- PhD dissertation

PhD defence date	
PhD award date	
PhD dissertation title	
PhD awarding university(ies)	

## 3- Current position at UNIVE

Position title (assistant professor, associate professor, etc...)	
Department	
Institute/ Research group	
Name of the head of institute/ Research group	

## 4- Motivation

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Please explain:

- 1) your interest in the Impact School Programme and the EUTOPIA Alliance;
- 2) your expectations from the Impact School Programme in terms of training, skills development, impact and dissemination of your research, contribution to the EUTOPIA alliance, etc.
- 3) how you plan to contribute to the EUTOPIA Alliance and the Impact School

**(max 2 pages)**

## 5- Mandatory annexes

Please merge to the present form, in pdf format:

- **academic CV** (maximum 4 pages), highlighting the publications, activities or achievements that are especially relevant to this application;
- **at least 1 support letter** from direct hierarchy (Head of Department, Head of Research group, Vice rector for research, etc.)
- **certificate of English language**: any certificate can be accepted, however candidates holding an internationally recognised certification will have a priority. The list of international certifications recognised by Ca' Foscari University of Venice is available at the following link:

<https://www.unive.it/pag/40609/?L=1>



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I hereby declare that the information given by me in the application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted.

Signature:

Date:

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